



Town of Washington

Building Department
10 Reservoir Drive • P.O Box 667
Millbrook, NY 12545
(845) 677-3419 EXT 112 • buildinginspector@washingtontny.org

Requirements for Solar Permit

- Building Permit Application**
- (2) sets of plans**, stamped and signed by a New York State registered architect or licensed professional engineer.
- Owners endorsement** (Required if the owner is authorizing another person or entity to make an application on their behalf. If property is in a partnership, LLC or corporation additional information is required.)
- CE-200** - To be provided by the homeowner or sole proprietor. Contractors with employees MUST submit Certificate of Worker's Compensation Insurance (**C105.2 or U26.3**) AND Certificate of Disability Benefits Compensation (**DB120.1**) **Per Section 57 of Worker's Compensation Law, ACORD forms are NOT acceptable proof of coverage**
- Engineers Letter** - Stating that the existing or proposed roof structure is sufficiently framed to support the proposed array
- 110% Limit**- Statement showing that the proposed PV system power output **will not exceed 110%** of the annual power consumption of the parcel.
- Screening plan when required for ground mounted solar arrays.**
- Payment of applicable fees**

Note: Application packages will not be processed and no permit will be issued for incomplete packages.