

**Town of Washington
Town Board Minutes
May 8, 2025**

The Town Board of the Town of Washington held their regular monthly meeting on Thursday, May 8, 2025, at the Washington Town Hall. The meeting was called to order by Supervisor Gary Ciferri with the following present: Councilmen Michael Murphy, Joseph Rochfort, Robert Audia, Doug Giles, Town Clerk Chrissy Briggs, and Attorney for the Town Kyle Barnett.

Supervisor Ciferri opened the meeting with the Pledge of Allegiance.

John Morris President of Eastern Dutchess Roadrunners attended the meeting to discuss the Millbrook Marathon. The marathon was held on April 13th and was a success even in inclement weather. There were approximately 75 participants. The Roadrunners raised \$5000.00 and gave the proceeds to the Millbrook Central School District Athletic Department. We look forward to having the Roadrunners back next year.

Recreation Director Szalewicz presents the following Resolutions:

Town of Washington Town Board
Town Board Resolution 5001/2025

Re: Appointment of 2025 Town of Washington Summer Camp Staff

WHEREAS, the Town of Washington intends to operate summer camp programs open to residents and members of the public; and

WHEREAS, there are vacancies on the Town of Washington 2025 Summer Camp staff;
And now, therefore, be it

RESOLVED, that the Town Board of the Town of Washington hereby appoints the following 2025 Summer Camp Staff

Camp Director - Taylor Redl \$24.00 per hour
Arts and Craft Director - Kara Cannistra \$23.00 per hour
Waterfront Directors - Tirzah Diamond \$25 per hour
Talía Berardo \$25 per hour
Health Director - Jennifer Strang \$23.00 per hour
PreK-1 Director - Ariana Morales \$22.00 per hour
Creative Play - Mia Socci \$20.00 per hour
Athletic Director - Dara Wilder \$22.00 per hour

Counselors: Brady Jenkins, Avrianna O'Brien, Treyvor Walter (\$15.75 per hour)
Counselors: Lola Socci, Augusta Callahan, & Hunter Williamson (\$16.25 per hour)
Counselors: Jaishawn Ferguson, Marisol Florez-Rodriguez, Brady Kozera, Madeline Marchant,
Sarah Marchant, Carson Robison and Samantha Rosenbergen (\$ 16.50 per hour)
Counselors: Jason Moffitt (\$16.75)
New Counselors: Emilie Abrams, Ashlyn Augusta, Elena Bucello, Michael Guzman-Henriques ,

Mimzy Guzman-Henriques, Aidan Kinsley, Lilly Kozera, Avrianna O'Brien, Arianna Robison,
Brianna Vail, Kiernan Wilder (\$15.50 per hour)
Rec assistant: Miranda Moffitt & Jaselyn Ferguson (\$15.50 per hour)

RESOLVED, that the Town Board of the Town of Washington does hereby designate and appoint the above staff for the 2025 Town of Washington Summer Camp

MOTIONED BY: Councilman Audia
SECONDED BY: Councilman Murphy

The vote was as follows:

Councilman Audia	Aye
Councilman Giles	Aye
Councilman Murphy	Aye
Councilman Rochfort	Aye
Supervisor Ciferri	Aye

Date: May 8, 2025

**Town of Washington Town Board
Town Board Resolution 5002/2025**

Re: Appointment of 2025 Town of Washington Lifeguard Staff

WHEREAS, the Town of Washington intends to operate the town pool to its residents and members of the public; and

WHEREAS, there are vacancies on the Town of Washington 2025 Waterfront staff: And now, therefore, be it

RESOLVED, that the Town Board of the Town of Washington hereby appoints the following 2025 Waterfront Staff: First year under 16 lifeguards: Jacob Zmudosky, Sophia Gonzalez, Jamie Voorheis, and Wyatt Berardo \$16.50 per hour

First year 16–17-year-old lifeguard: Magnolia Spafford, Monica Dilley \$17.50 per hour

Second Year 16–17-year-old lifeguard: Arthur Charter, Brooks Mackey \$18.50 per hour

Third year 16–17-year-old lifeguard: Aidan Evangelista \$19 per hour

18-year-old with experience lifeguard: Tirzah Diamond, Talia Berardo, Morgan Hannon, Jace Emerson \$23 per hour

Booth Attendant: Sophia Hardy \$15.50 per hour

RESOLVED, that the Town Board of the Town of Washington does hereby designate and appoint the above staff for the 2025 Town of Washington Waterfront

MOTIONED BY: Councilman Rochfort

SECONDED BY: Councilman Giles

The vote was as follows:

Councilman Audia: Aye

Councilman Giles: Aye

Councilman Murphy: Aye

Councilman Rochfort: Aye

Supervisor Ciferri: Aye

May 8, 2025

RESOLUTION APPROVING CHANGE ORDERS FOR GENERAL CONTRACTOR FOR TOWN PARK BUILDING

WHEREAS, by **the** Town Board awarded contract for general trades work for the Town Park Building to JP Woods Inc, and

WHEREAS, the original light fixtures from Loedy Architects drawing LED light fixtures

WHEREAS, the change order has been authorized by the Recreation Director for 28 - 6" LED Adjustable Recessed lighting fixtures, which will not affect the total project budget.

RESOLVED, that the Town Board hereby approves Change Order (Michael Shultz) and authorizes to execute the change order.

Dated: May 8, 2025

Motion: Councilman Murphy

Second: Councilman Audia

The vote was as follows:

Councilman Audia Aye

Councilman Giles Aye

Councilman Murphy Aye

Councilman Rochfort Aye

Supervisor Ciferri Aye

Highway Superintendent Spagnola reports the following:

- The Highway Department will be blacktopping Jamison Hill Road. They will also be putting up 2000 feet of guide rail on five different roads. CHIPS money will be used for both projects.
- Grading was complete on April 30th.
- Capping Roads, right now on Sutton and Tower Hill Road
- Enlarging drainage on Blacktop Roads

- Change out pipe on Jamison Hill and other designated roads
- Engineers looking at smaller Culvert on Oak Summit Road to see if it needs any work.

Highway Superintendent Spagnola requests permission to go out to bid to replace Highway Truck #2, which is a sander.

Councilman Rochfort makes a motion, seconded by Councilman Giles to grant permission for the Highway Department to go out to Bid for a Highway truck to replace truck #2.

The vote was as follows:

Supervisor Ciferri	Aye
Councilman Audia	Aye
Councilman Giles	Aye
Councilman Murphy	Aye
Councilman Rochfort	Aye

Bookkeeper Petrone reports the following:

- The bank reconciliations for the checking and savings accounts for March 2025 have been completed and am working on April's bank reconciliation. The current bank balances have been provided to the Town Board.
- Transfer Station invoicing and receipts are posted.
- The monthly revenue from the Justice Court has been received through April 2025.
- The Building Department, and The Town Clerk's office reports has been received through April 2025.
- The 2024 AFR has been submitted.
- Ms. Petrone attended the 2025 NY Association of Towns Conference on 4/22-4/23 in Saratoga.
- The NYSCLASS registration forms have been submitted to Joe Friedman. He will notify us when the account has been set up. Once set up the Town can start transferring funds.

Assessor Evangelista reports the following:

- Impact notices for valuation increases and decreases were mailed out to property owners.
- Agricultural Exemption rejection notices were sent out 4/30.
- Final roll is complete and available online. There is also a roll book in the Town Clerk and Assessor office, available to the public for review.
- 2025 Assessed Value net increases less decreases: 29.2 million
- Grievance day is on Tuesday, May 27th from 4 to 8pm, in the court room or upstairs in the meeting room.
- We have received a few grievances to date: Migdale LLC, DLC wildlife preserve, to come, and a few ag exemptions that were late.
- Sales for March 2025 Town, outside village: 3 (1-vac res land, 2-res) Village: 0

- Assessor site parcel reappraisal reviews: 89
- Assessor sales reviews: 3
- Data collector parcels/sites completed: Michael :22/26 and Claire: est 4/4

Recreation Director Szalewicz reports the following:

The Recreation Commission met on 5/7/25 which included commissioners: Jason Zmudosky, Heather Ostman, Brian Kelly, Arthur Kascsak, along with Town Board representative Michael Murphy

Grants

CDBG - The HVAC systems have been installed, the handicapped parking spots are set, JP Woods has moved the leftover dirt from VAD. This project will be completed by the end of this month.

Summer hiring

The camp director has completed all interviews for camp staff.

Ms. Szalewicz has completed the interviews for applications for lifeguards thus far.

Camp

Registered: 49campers, 3 PreK, 2 C2C

Camp will run from June 30th thru August 8th, 9-12.

This year we are having some entertainment at camp: magician, Sharon

Audubon will be bringing in some animals.

We will be offering after camp camps: Basketball skills, Two 2-week art camps, & Trout Unlimited.

Seniors

New Senior trip offered to those 60 and up. This trip is to the Resort World Catskills on August 17 which will include \$25 free slot and \$15 food comp (17)

The trip is offered to residents for \$10 and nonresidents for \$ 35

Lake George Trip has 19 registered.

Department of Health Permits

The Town of Washington must apply for three permits for the summer: Drinking water permits, camp permit and waterfront permit. All applications have been completed for these permits. The drinking water permit has been approved; the others are pending.

Pavilion Rentals

At this time, we have 12 pavilion rentals.

Groundskeeper Purcell reports the following:

Park Septic

Wed, April 30th Bly & Houston surveyed the park and laid out a new septic field.

Superior Sanitation will Start work on Monday May 12th 2025

Park Roof Project

Roof on the Shop/Bathrooms is complete. Building has new soffits and fascias, grace ice and water shield, new charcoal black GAF shingles, ridge is vented

Park Grills and Tables

Six old grills were removed and put in dumpster
Six new tables have been assembled and put in the pool area
New grills have been installed, holes dug and set in concrete with a gravel base

Sand Filter Fence

Removed old fence on Wed April 9th
Superior FENCE installed a new chain link fence located at the Sand filter
Thursday April 10th

Town Park Internet Expansion

Friday April 25th, IT company was on site, installed receivers in snack bar, lifeguard shack for point of sale. Built shelves for the install.
Looking into option for phone systems

Town Hall Windows

New Beginnings Window and Door, meeting on April 21st, confirmed windows and stain color
Meeting on Monday May 5th with installer to confirm windows and dimensions
Windows will be ordered, lead times is six to eight weeks

Town Park Sheds

Shed was delivered on April 16th
Second shed voucher needs to be approved by town board

Town Pool

Pool has been raked with tractor twice
Posts for swimming has been reset with concrete
Tarp and board reset at spillway for pond

Building Inspector Ialongo reports the following:

Building:

- In the month of April: 32 inspections and site visits were conducted, 11 building permits were issued and 0 building permits were renewed.
- In the month of April: 6 Certificates of Occupancy were issued and 8 Certificates of Compliance was issued.
- At the end of April, there were 11 expired building permits.
- There was no fire inspections conducted in April.
- There are 2 cases of fire inspections being overdue, or having failed previous inspections.
- The Building Inspector issued a Compliance Order to Remedy to a property on Route 82 for an unsafe structure and accumulation of garbage. The Compliance order was sent to the owner of record giving them 30 days to bring the property into compliance or reach out to the Building Inspector to begin the process of bringing the property into compliance with the Town of Washington Building and Fire Code.

Zoning:

- In the month of April: 5 municipal searches were requested and completed.
- 3 site visits were conducted.
- 2 FOIL requests were received and completed in April.
- There were no new Zoning complaints in the month of April. There are 4 prior complaints that are approaching the deadline for the Compliance Orders that were sent. The Zoning Administrator will take appropriate action if the complaints are not brought into compliance or the property owners fail to reach out to the Building Department to remedy the violations.

Dog Control Officer Debonis reports the following:

There were no emergency calls in the month of May.

A State Audit was conducted and the Town of Washington is in compliance.

Town Clerk Briggs reports the following:

Transfer Station Renewal forms have been sent out to residents as the current permit expires June 30th.

The Town Clerk's office collected the following for the month of May:

Dog Licenses/Renewals \$ 243.50

Vital Records \$401.00

Transfer Station Permits/Punch Cards \$2186

Hunting and Fishing Licenses \$360

For a total of \$3190.50

Ms. Briggs attended a Civil Service training in Poughkeepsie on May 3rd.

Tax collection for April has been reconciled. Checks have been sent to the County and Town Supervisor.

Councilman Murphy reports the following:

Heather Harwood, Court Clerk has resigned. McKenna D'Attore, who was the Deputy Court Clerk in Lagrange, has been hired to take over the position of Court Clerk. We welcome Ms. D'Attore aboard!

We are experiencing an issue with Court Revenue that is to be paid to the Village of Millbrook. The report the Justice Court submits to the State Comptroller states that our Justice Court is correctly reporting the revenue. However, the State Comptroller's Office is not showing the Village's share of the revenue on their report. There might have been changes in how the State Comptroller's Office allocates revenue. We are in the process of working out this issue.

There have been occurrences of automobile vandalism on South Road. The State police are aware and they are going to be monitoring the situation.

Councilman Murphy is seeking approval from this full board

to develop a strategic planning committee that will develop a master plan for the Recreation Facility up in Mabbettsville. Councilman Murphy and Councilman Audia will co-chair the committee. There are several individuals of high expertise in their fields that have agreed to be on this committee that understand engineering, concrete, water, electric, and structural improvements.

The purpose of the committee is to develop a 2, 5, and 10-Year Plan to make the necessary repairs for the long-term use and success of the Town Park. It will be structural and land focused. The park has aged out terribly over the years. Since April 25, we've patched up issues at the park totaling \$388,901 worth of unexpected cost, the grant is included in that. This strategic planning committee would be a marketer who can give us guidance. It may also require us to maybe go out for a grant and get a consultant that designs recreation areas to come in and tell us what's needed. This committee will also help us in anticipated costs in order to help make the Town Park attractive to the residents. The committee will eventually send out a survey to the community to see what they would like to see up at the park, as well as give their own recommendations.

We'll also add, in looking at the use of the Village gymnasium for recreation purposes, not program purposes.

Councilman Murphy makes a motion, seconded by Councilman Giles to form a strategic planning committee to develop a master plan to address the Mabbettsville Recreation site and all of the uses of the facilities.

The vote was as follows:

Supervisor Ciferri	Aye
Councilman Audia	Aye
Councilman Giles	Aye
Councilman Murphy	Aye
Councilman Rochfort	Aye

Councilman Rochfort discusses the Killearn Road Project. Mr. Rochfort is requesting approval from the Town Board that the Town of Washington be the lead agency for the SEQR Type 1 in regards to this project.

Councilman Rochfort makes a motion, seconded by Councilman Giles to appoint the Town of Washington as the lead agency for the SEQR Type 1 in regards to Killearn road Project.

The vote was as follows:

Supervisor Ciferri	Aye
Councilman Audia	Aye
Councilman Giles	Aye
Councilman Murphy	Aye
Councilman Rochfort	Aye

In regards to this project it has been brought to our attention that the work being done is within the 100-foot wetland buffer, which would necessitate an application for a wetland permit which would need to be referred to Dutchess County. A Planning Board Public Hearing is scheduled for June 3.

Councilman Giles reports the following:
Planning Board

Killearn Road Improvement Project: Application from the Town of Washington Board for approval of resurfacing work on Killearn Road, a designated scenic road.

Motion to adopt Resolution that the Planning Board engage Rebecca Valk as our counsel for this matter due to the conflict with the Town Board's counsel. Motion PASSED with no changes. A Public Hearing is scheduled for June 3rd.

Millbrook Special Farm: Public Hearing 119-125 Butts Hollow Road. Applicant Brendan Johnson of Johnson Surveying LLC, on behalf of property owner Millbrook Special Farm LLC, has applied for preliminary subdivision approval to create two lots on a 205.63-acre parcel. Planning Board Chair Meaney reviewed the draft SEQRA SEAF Parts 2 and 3, finding that the proposed action had no significant impacts. Ms. Meaney then reviewed the conditions contained in the draft Resolution of approval, including that tree clearing must occur at a time when it would not disturb the Indiana Bat and that a Wetland Permit will be required at the time they put in a driveway. Adopt the Negative Declaration for SEQR and a Resolution of approval. Motions PASSED

Ray Gonsalves/Custom Training Center: 3707 Route 44 Ray Gonsalves requested an amendment to previous Special Permit to approve the proposed signage for the relocated personal training business at 3707 Route 44. Approval is requested for two signs. A freestanding sign (already erected) and a building-mounted sign. Motion to Classify the application as a TYPE II action under SEQRA: Motion PASSED. Refer to County Planning - Pursuant to GML 239-m because property is within 500 feet of a state road and a farm operation in an Agricultural District (AD 21). Public Hearing for June 3rd. Motion PASSED

Singer-Tworkowski: 471 Butts Hollow Road Parce. Planning Board Member, Adam Brandow has conflict with discussion and stepped out of board room. The Applicant, on behalf of property owners Joseph Singer and Michael Tworkowski, requests a lot line adjustment between the adjacent properties of 471 Butts Hollow Rd (135889-7064-00-050993) ("Lot 1") and 447 Butts Hollow Rd (135889-6964-00-980977) ("Lot 2"). Motion PASSED Motion to waive the public hearing for a lot line adjustment: Motion PASSED. No referral to County Planning required.

Todd: 3515 Route 82, The Applicant and property owner, Sheri (Primeaux) Todd, proposes to expand a preexisting house on a 4.89 lot. The existing house has 3 bedrooms, and the proposed one-story addition would extend from the southern side of the house for living/dining space,

kitchen, bathroom, and sleeping facilities, and will create a new dwelling unit for her elderly parents. On March 18, 2025 the ZBA granted the special permit and three area variances for the project. The ZBA approvals were conditioned on the Applicant obtaining site plan and special permit approval from the Planning Board and that the accessory residence would be occupied solely by the Applicant's parents. Motion to classify the application as a Type II Action under SEQRA: Motion PASSED. Public Hearing for June 3rd.

Councilman Rochfort Reports the following:

Zoning Board of Appeals

Alex Casertano residence on 20 Short Road is looking to add an addition on to the house, which is a new garage. Casertano application seeks three variances and a special use permit. Board Member Katie Briggs acknowledged that she is a neighbor to the applicant. The proposed addition is 25x27, the residence will remain three bedrooms. The addition is 25 feet high, below 35-foot maximum allowance. It was noted that the existing residence is modest, and will still be after the proposed addition. Chairman Redl made a motion to open the Public Hearing. Howard Schuman asked if there were wetlands on property. There is not. No further comments from the public. Public hearing is closed. Chairman Redl acknowledged that 149% increase of nonconforming use concerned him. All agreed that the character of the neighborhood would not be affected. The Board also agreed that the existing house is small. A motion was made to declare this a type, 2 action and receiver review. All were in favor of the motion passed. A motion was made to award a 55-foot side yard setback variance. All were in favor. Motion passed again, and motion was made to award 149% area variance all were in favor. Motion passed. A motion was made to award 5.4-foot side yard setback variance. The motion passed. A motion was made to grant a special use permit. All were in favor. The motion passed. The applicant needs to go to the Planning Board for Site plan approval. Parties for Valley Farm Garage application did not show. This was adjourned until the May meeting.

Councilman Audia reports the following:

Groundskeeper Purcell has covered a lot of items in his report. The Transfer Station may be in need of a new compactor. The one we have now is ancient. We can look into getting grants and budget accordingly. Mr. Audia will speak with Highway Superintendent Spagnola first to see if the Highway Department has any insight on fixing the compactor.

Kyle Barnett, Attorney for the Town discusses inviting Peter Doro, the Mayor of the Village to attend next month's meeting. The Village is looking to redirect traffic (heavy trucks) away from Franklin Avenue to Route 44A. This would perhaps require a Intermunicipal Agreement between the Town and the Village.

There being no other business on a motion made by Councilman Rochfort, and seconded by Councilman Giles the Town Board entered into Executive Session at 7:55pm, to discuss Personnel matters.

The vote was as follows:

Supervisor Ciferri:	AYE
Councilman Audia:	AYE
Councilman Murphy:	AYE
Councilman Rochfort:	AYE
Councilman Giles:	AYE

On a motion made by Councilman Murphy and seconded by Councilman Giles the Town Board Closed the meeting at 8:30pm.

The vote was as follows:

Supervisor Ciferri:	AYE
Councilman Audia:	AYE
Councilman Murphy:	AYE
Councilman Rochfort:	AYE
Councilman Giles:	AYE

Date: June 6, 2025

Christine Briggs, Town Clerk

Christine Briggs, Town Clerk

Millbrook, NY