

**Town of Washington
Town Board Meeting
Minutes
September 12 ,2024**

The Town Board of the Town of Washington held their regular monthly meeting on Thursday, September 12, 2024, at the Washington Town Hall. The meeting was called to order by Councilman Robert Audia, in the absence of Supervisor Gary Ciferri, with the following present: Councilmen Joseph Rochfort, Councilwoman Leslie Heaney and, Town Clerk Chrissy Briggs, and Attorney for the Town Joseph Eriole.

Councilman Audia opened the meeting with the Pledge of Allegiance.

Mayor Tim Collopy thanked Highway Superintendent Joseph Spagnola and his Highway Crew for all the help and support they have provided to the Village of Millbrook Highway Department, while Mayor Collopy is acting Highway Superintendent.

Mayor Collopy discusses the 24/7 Ambulance Contract that we currently have with Northern Dutchess Paramedics. The Town of Washington and The Village of Millbrook entered into a five-year contract starting in 2019. The contract allows an extension for an additional year. The contract now goes through May 31st of 2025. It's time to go out for new bids. There are three potential bidders Northern Dutchess Paramedics, Empress and a company out of Newburgh called Ambulance. Mayor Collopy is going through the bid process. Information was emailed to Supervisor Ciferri identifying some numbers, which Mayor Collopy does not want to go over today in public, since we're going to go out to bid. Mr. Collopy will update the Town Board accordingly.

Councilman Audia thanked Mayor Collopy for his hard work and time on this matter.

Jodi Miller, Executive Director from Dutchess County Commission on Human Rights presented to the Town of Washington. Their mission is defending human rights, bridging differences and embracing Diversity. **Please see presentation under Agenda Packet.**

Councilman Audia Thanked Ms. Miller for her informative presentation.

Councilwoman Heaney made a motion, seconded by Councilman Rochfort to open the Public Hearing on the proposed local law to adopt the Town Code.
The vote is as follows:

| | |
|---------------------|--------|
| Supervisor Ciferri | Absent |
| Councilman Audia | Aye |
| Councilwoman Heaney | Aye |
| Councilman Murphy | Absent |
| Councilman Rochfort | Aye |

Councilwoman Heaney explained that the proposed changes to the Town Code are substantive. It is a clean-up of the existing code. For example; typos, unclear cross references, and inconsistencies. New Laws included in the code are Senior and Disability Exemptions, Short Term Rentals, Hospitality and Natural Resource Inventory. Please note it is not an adoption of a new Town Code. Please see the below Resolution.

TOWN OF WASHINGTON

NOTICE OF ENACTMENT OF LOCAL LAW

WHEREAS notice of public hearing was duly given and said hearing duly held on the 12th day of September, 2024, to consider the enactment of the local law described below;

NOW, THEREFORE, PLEASE TAKE NOTICE that, after due consideration and deliberation, the Town Board of the Town of Washington duly enacted said local law on the 12th day of September, 2024, and said local law and the Code adopted thereby shall be in full force and effect as provided by law upon the filing of a copy of this local law with the Secretary of State. The local law enacted is entitled and described as follows:

LOCAL LAW NO. 4 -2024

A LOCAL LAW TO PROVIDE FOR THE CODIFICATION OF THE LOCAL LAWS AND ORDINANCES OF THE TOWN OF WASHINGTON INTO A MUNICIPAL CODE TO BE DESIGNATED THE "CODE OF THE TOWN OF WASHINGTON"

This local law:

(1) States the legislative intent of the Town Board in adopting the Code.

(2) Provides for the designation of the local laws and ordinances of the Town of

Washington as the "Code of the Town of Washington."

(3) Repeals local laws and ordinances of a general and permanent nature not included in the Code, except as provided.

(4) Saves from repeal certain local laws and ordinances and designates certain

matters not affected by repeal.

(5) Retains the meaning and intent of previously adopted legislation.

(6) Provides for the filing of a copy of the Code in the Town Clerk's office.

(7) Provides for certain changes in or additions to the Code.

BUSTI, T. Notice of Enactment – 6

(8) Prescribes the manner in which amendments and new legislation are to be

incorporated into the Code.

(9) Provides for a gender-neutral interpretation of the Code.

(10) Prohibits tampering with Code books, with offenses punishable by a fine of

not more than \$250 or by imprisonment for not more than 15 days, or both.

(11) Establishes severability provisions with respect to the Code generally.

(12) Provides that the local law will be included in the Code as Chapter 1, Article

I.

DATED: September 12, 2024

BY ORDER OF THE TOWN BOARD

TOWN OF WASHINGTON

Chrissy Briggs

CHRISSY BRIGGS

TOWN CLERK

Councilwoman Heaney made a motion, seconded by Councilman Rochfort to adopt the proposed changes to the Town Code.

The vote is as follows:

| | |
|---------------------|--------|
| Supervisor Ciferri | Absent |
| Councilman Audia | Aye |
| Councilwoman Heaney | Aye |
| Councilman Murphy | Absent |
| Councilman Rochfort | Aye |

Councilwoman Heaney made a motion, seconded by Councilman Rochfort to close the Public Hearing.

The vote is as follows:

| | |
|---------------------|--------|
| Supervisor Ciferri | Absent |
| Councilman Audia | Aye |
| Councilwoman Heaney | Aye |
| Councilman Murphy | Absent |
| Councilman Rochfort | Aye |

Town Clerk Briggs Discussed changes to the Transfer Station rates. Any rate that ended in .50 cents has been rounded up to the next dollar amount.

Councilwoman Heaney made a motion, seconded by Councilman Rochfort to accept new Transfer Station rates.

The vote is as follows:

| | |
|---------------------|--------|
| Supervisor Ciferri | Absent |
| Councilman Audia | Aye |
| Councilwoman Heaney | Aye |
| Councilman Murphy | Absent |
| Councilman Rochfort | Aye |

Councilman Rochfort makes a motion, seconded by Councilwoman Heaney to accept the 2025 Budget Meeting schedule. The meetings will start at 5:30PM and will be on: October 3, 7, 21, & 28th

The vote is as follows:

| | |
|---------------------|--------|
| Supervisor Ciferri | Absent |
| Councilman Audia | Aye |
| Councilwoman Heaney | Aye |
| Councilman Murphy | Absent |
| Councilman Rochfort | Aye |

Bookkeeper Petrone submits Budget Amendments. Please see below.

| | | |
|---|--|--|
| 2024 Budget Amendments for Board Meeting 9/12/24 | | |
|---|--|--|

| Account | Description | Amount |
|---|-----------------------------|-------------|
| 71104.01.000.33 | Park Improvement | \$47,750.00 |
| 3889.01.000 | State Aid - Grant | \$47,750.00 |
| Note: To Amend the Budget with the anticipated Grant for the Composting Toilet at Park & Pool | | |
| | | |
| Account | Description | Amount |
| 2680.01.000 | Insurance proceeds | \$3,496.50 |
| 71104.01.000 | Park & Pool CE | \$3,496.50 |
| Note: To amend the budget increasing the Park & Pool Expenditure A/C with the Insurance Reimbursement check for the Breaker box damage caused by lightning | | |
| | | |
| Account | Description | Amount |
| 2705.02.000.00 | Gifts & Donations - Revenue | \$20,000.00 |
| 36204.02.000.72 | STR Consultants - Expense | \$20,000.00 |
| Note: To Amend the Budget with the donation from Millbrook Tribute Garden, Inc. | | |
| | | |
| Account | Description | Amount |
| 73104.01.000.42 | Senior Bus Trips - Expense | \$7,000.00 |
| 2705.01.000.00 | Gifts & Donations - Revenue | \$7,000.00 |
| Note: To increase the expenditure line by the donations received from Millbrook Tribute Garden, Inc for Senior Bus trips \$2000.00 received in 2024 and \$5000.00 in years past | | |
| | | |
| Account | Description | Amount |
| 73104.01.000.69 | Basketball Donation | \$3,500.00 |

| | | |
|-----------------|--|---------------|
| 2705.01.000 | Donations | \$3,500.00 |
| Note: | Amend the budget due to the Dutchess Day Donation | |
| | | |
| Account | Description | Amount |
| 97306.4.000 | Ban Principal | \$40,361.00 |
| 97307.04.000 | Ban Interest | -\$6,902.00 |
| 97106.04.000 | Bond Principal | \$40,361.00 |
| 97107.04.000 | Bond Interest | \$6,902.00 |
| | | |
| Note: | Transfer to the Bond Principal & Interest as Debt is no a BAN | |
| | | |
| Account | Description | Amount |
| 19904.01.000 | Contingency | -\$7,000.00 |
| 51322.01.000 | Garage EQ | -\$2,500.00 |
| 51324.01.000 | Garage CE | \$9,500.00 |
| | | |
| Note: | To cover the costs of the security cameras and new door at the Town Highway Facilities | |
| | | |
| Account | Description | Amount |
| 35104.01.000 | Dog Control CE | \$25.00 |
| 19904.01.000 | Contingency CE | -\$25.00 |
| | | |
| Note: | Amendment to cover the cost of Hudson Valley Animal Rescue Expense | |
| | | |
| Account | Description | Amount |
| 71102.01.000 | Parks EQ | \$2,870.53 |
| 73104.01.000.48 | Summer Camp CE | -\$2,870.53 |
| | | |
| Note: | To cover the cost of equipment purchased for the park & Pool | |

| Account | Description | Amount |
|--------------|---|-------------|
| 90558.01.000 | Disability Insurance | \$250.50 |
| 90608.01.000 | Medical Insurance | -\$250.50 |
| Note: | Amendment to cover the extra cost of disability insurance | |
| Account | Description | Amount |
| 51302.04.000 | Machinery EQ | \$64,262.40 |
| 1000.04.000 | Fund Balance | \$64,262.40 |
| Note: | Amendment to purchase the 2024 Chevrolet Silverado using Fund Balance | |
| | A Fund Revenue | \$61,746.50 |
| | A Fund Expenses | \$61,746.50 |
| | B Fund Revenue | \$20,000.00 |
| | B Fund Expenses | \$20,000.00 |
| | DB Fund Revenue | \$64,262.40 |
| | DB Fund Expenses | \$64,262.40 |

Highway Superintendent Spagnola Reports:

- New dump truck was purchased to replace old dump truck.
- Highway Department has been helping out the Village Highway Department while they are looking for a New Highway Superintendent

Assessor Evangelista Reports :

- Sales review completed through June 2024, for the 2025 roll year. The state will start on analysis of these sales soon, so no preliminary eq rates yet.
- We are still working on some miscellaneous project items, forestry, etc., as time allows.
- The call volume has picked up a lot this week, many STAR questions.
- We have started property reviews for the 2025 roll year.
- We received one small claims court proceedings from Aventine for 2024.

Bookkeeper Petrone Reports:

- The bank reconciliations for the checking and savings accounts for July 2024 have been completed. I have begun working on August's bank statements. I have provided the board with the current bank balances.
- Transfer Station invoicing and receipts are posted.
- The monthly revenue from the Justice Court has been received through August 2024.
- I have received the Building Department's August report, as well as the Town Clerk's August audit report.
- I have begun the demo process for the Time Clock. Kristen, Erin and I have been clocking in and out.
- I have also become acquainted with the TimeMoto phone App.
- We received donations from the Millbrook Tribute Garden. \$20,000, to assist in Legal and consulting
- fees for the Hospitality Overlay, \$2,000.00 for Summer Camp Scholarships and \$2,000 for Senior Bus Trips.
- I have started to meet with Department Heads to review their 2025 Budget.
- Please find attached Budget Amendment for the Board's approval.

Building Inspector Ialongo Reports:

Building:

- In the month of August: 20 inspections and site visits were conducted, 5 building permits were issued and 2 building permits were renewed.
- In the month of August: 1 Certificate of Occupancy was issued and 1 Certificate of Compliance was issued.
- At the end of August, there were 6 expired building permits.
- There are 3 cases of fire inspections being overdue, or having failed previous inspections.
- There were no new building complaints in August

Zoning:

- In the month of August: 1 municipal search was requested and completed.
1 site visit was conducted. 2 FOIL requests were received and completed.

- One property that was in violation has been brought into compliance and informed to remain in compliance to avoid legal recourse One new zoning complaint regarding a solar project was received in August. The building department is completing the FOIL request that was received and will issue a determination letter as the project is in compliance with both Town of Washington Zoning and Solar Law. One new zoning complaint regarding multiple properties was received. The building inspector visited the area and observed multiple violations on the properties. Compliance Orders will be written and forwarded to the property owners.

Recreation Director Szalewicz Reports:

Grants

- CDBG - We had our pre-construction meeting with VAD, Dutchess County Planning and Development, Ed Loedy & The Town Building inspector, Jonathon Ialongo on August 16. We are waiting for paperwork, building permit application and the performance bid.
- The Millbrook Golf & Tennis Club has borrowed our bleachers. They have repaired and repainted them to use for the Labor Day Tennis tournament. The bleachers have been returned for our soccer season.

Fall Soccer:

- Open for registration - 85 including Kindergarten
- October 5th soccer photos

Christmas Spectacular with bus ride:

- Saturday, November 16
- 2 pm show, time to walk around NYC and grab food after the show
- \$150 Res \$180 NR - opened it up. We have 45 tickets already 21 tickets have been sold.

Seniors:

- October 2 is the last trip of the year for the seniors. I will be a bus trip to Silver Birches.

Toddler program:

- On Friday Sept 6 we had our open house from 10-11 am. First day of the program started on Monday, Sept 9th.

Future programs:

- Halloween parade/trunk or treat October 26 Will there be a contest?
- Gingerbread Night - volunteers needed December 13th

- Festival of Trees: - volunteers needed Dec 14th
- Basketball \$85 R \$100 NR
- Registration is open & email blast sent today.
- I am currently corresponding with DDS about the upcoming year, negotiating the contract.

Groundskeeper Purcell Reports:

Composting Toilet:

- On September 16th Composting Toilet excavation was started and finished.
- Composting Toilet was delivered and installed on September 19th.
- Fill and topsoil have been spread around the building and seeded.
- Working with Building Inspector for best application of ramp for Handicap Access.
- Does the building need a privacy fence by the path?

Highway Garage:

- Three new doors have been installed at the Highway Garage for the Office and Mechanic Area.

Camp Building Bathroom:

- Bringing the Bathroom up to code.
- All materials have been ordered; fixtures have been delivered.
- Sun Contractors are lined up.

Town Clerk Briggs Reports:

- The Town Clerk's office is handing out Hunting and Fishing Licenses on the newly required waterproof paper.
- In the month of August, we gave out three Hunting Licenses, 3 Marriage Certificates, and 1 Death Certificate.
- Erin Fox has been filling in as Web Coordinator for the Town for Natalie, who is out on maternity leave. Erin is doing a great job.
- The submission date for the Town Hall Sloped Roof Replacement bids is September 24, 2024 at noon.
- Mandatory Workplace Violence and Sexual Harassment Seminar is scheduled for October 3rd at 9am. Employees have been notified.

Councilwoman Heaney Reports:

Planning Board

Florack: 677 Deep Hollow Road Public Hearing Applicant Architect Julie Kalberer, on behalf of the property owners James applied for a special permit for an addition to the 1st story of the house. Special Permit was approved.

Capes Gemini LLC: 3815 Route 44 Public Hearing

Applicant Holly Hammond, on behalf of the property owner Capes Gemini LLC, has applied for a special permit for a market, including produce and agricultural products. Holly Hammond appeared. Special permit was approved.

Clear: 515 Woodstock Road Workshop

Applicant Architect Douglas E. Larson, on behalf of the property owners Timothy A. Clear and Johna Lee

Clear, has applied for preliminary subdivision approval to create 5 residential lots on a 90.87 acre

parcel. Property owner Tim Clear appeared with Aime Patane from the LRC Group and attorney Jennifer

Van Tuyl from Cuddy Feder LLP.

Applicant's representatives continued discussion of the various issues, including habitats on site, wetlands, topography, and comparison of cluster subdivision to the proposed conventional subdivision.

Aaron Werner discussed follow-up memo acknowledging previous comments and provided an update

on referrals that have been sent to the CAC, the Town's Wetland Consultant, and the DC Planning

Department. It was noted that CAC comments have not yet been finalized. They will provide final

recommendation before the next meeting. Aaron Werner recommended to wait the full 30 days for a

response from other agencies before declaring that the Planning Board will act as lead agency.

Ciferri: Maple Hill Subdivision Parcel #s 249489-0000, 268492-0000, 295576-0000, 287553-0000,

288522-0000, 271520-0000, 268494-0000, 305497-0000, 313539-0000, 309516-0000

Workshop

Applicant Roderick W. Ciferri III, Trustee, on behalf of property owner R.W. Ciferri Jr. 1990 Trust, has

applied for three lot line changes in a subdivision. Skip Ciferri appeared with Surveyor Brian Houston.

Agreement that the public hearing will be waived for simple lot line changes. No referral to Dutchess

County is required. The County doesn't review lot line changes unless a variance is required. The

Planning Board agreed that the full survey can be submitted to the Planning Board by the week of

September 23, one week in advance of the next meeting.

Councilman Joseph Rochfort reports:

The Zoning Board of Appeals

Yadgard: 610 Stanford Road Parcel # 042590-0000

Applicant Joshua Mackey, on behalf of the property owner Daniel Yadgard, has applied for variances to install a backyard swimming pool. The focus of this meeting was to schedule a Public Hearing.

Kyle Barnett discussed the recent court decision and explained that the ZBA's prior determination and interpretation of all points raised by the petitioner in this matter were supported by the record and the underlying town code. The court's decision was in alignment with the town. Chair Redl explained that an appeal was filed, but there has been no stay. The ZBA is permitted to proceed with application.

Councilman Rochfort will give Killearn Road update at next month's meeting.

Councilman Robert Audia Reports:

Uzma Construction has completed the Town Hall sloped Roof Replacement. The project was a success.

New Emergency Doors have been installed in the court room.

Councilwoman Leslie Heaney announced that she will be resigning from the Town Board effective November 1, 2024. Ms. Heaney goes on to say what a privilege and honor to work with the Town Board, staff, and residents.
(please see attached resignation letter)

Councilman Audia along with the rest of the Town Board thank Councilwoman Heaney for her great work and dedication to the Town! Ms. Heaney will be missed!

There being no other business, on a motion made by Councilman Rochfort and seconded by Councilwoman Heaney, the Town Board closed the meeting at 8:05PM.
The vote was as follows:

Supervisor Ciferri: Absent

Councilman Audia: Aye

Councilman Murphy: Absent

Councilman Rochfort: Aye

Councilwoman Heaney: Aye

Chrissy Briggs

Chrissy Briggs, Town Clerk

Dated: November 12, 2024

Leslie Bathgate Heaney
2 Bontecou Road
Millbrook, NY 12545

September 5, 2024

Town of Washington Town Board
10 Reservoir Drive
Millbrook, NY 12545

Dear Supervisor Ciferri, Councilman Audia, Councilman Murphy and Councilman Rochfort,

With deep regret, I am writing to resign from my position as a Town Councilperson, effective November 1st.

For family reasons, I am currently dividing my time between Millbrook, NY and Nashville, TN, and after next month, I feel that I will not be able to meet the statutory residency requirements for service.

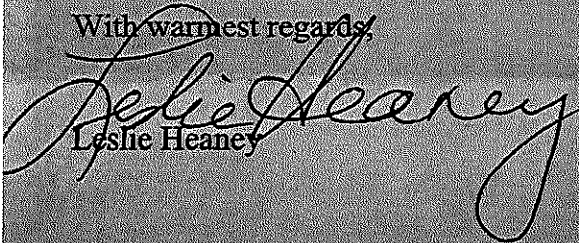
During my almost three years of service, I have thoroughly enjoyed working with you all and the dedicated staff that serve our town.

It has been a true privilege to work on behalf of the residents of the Town of Washington. I am proud of the accomplishments of this Board.

If I can be of any service in a volunteer capacity going forward, please know that I am just a phone call away.

Thank you very much again for all that you do for our town and for your support during my transition.

With warmest regards,


Leslie Heaney