



Town of  
*Washington*

**TOWN OF WASHINGTON  
PLANNING BOARD**

10 Reservoir Drive • P.O Box 667 Millbrook,  
NY 12545 • (845) 677-3419 EXT 112 •  
[planningboard@washingtonny.org](mailto:planningboard@washingtonny.org)

**COMBINED PLANNING BOARD APPLICATION**

**Submit Application and four copies, together with all required additional documentation and fees, to:**

Planning Board Secretary  
Town of Washington  
10 Reservoir Drive  
Millbrook, NY 12545  
T: (845) 677-3419, Ext. 112  
F: (845) 677-2085

**With electronic copy (including all maps and forms) to:**

Planning Board Secretary  
[planningboard@washingtonny.org](mailto:planningboard@washingtonny.org)

The digital copy shall be in a pdf, jpeg or other suitable write-protected image format capable of being opened and viewed using standard Windows-based software.

Name of Applicant(s): \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Record Owner(s) of Property: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Before completing the next page, review the Town Zoning Map found at <https://www.dutchessny.gov/Departments/Planning/Docs/washington.pdf> to determine your Zoning District, which will be one of the following:

RR-10 Rural Residential	RL-5 Low Density Residential	RH-1 High Density Residential	HM Hamlet Mixed-Use
RS-10 Rural Residential	RS-5 Low Density Residential	RM-2 Medium Density Residential	

Applicant Name: \_\_\_\_\_

**REAL PROPERTY INFORMATION:** Complete a box for each lot which is involved. Copy and attach more sheets if more than 3 parcels.

Dutchess County Tax Map Number (1234-00-123456-0000)	
Name of Property Owner	
Property Street Address	
Number of Acres	
Zoning District from Zoning Map	
Describe the Current Use of the Property	
Is this property located near or in a buffer area next to a wetland, waterbody or watercourse?	_____ YES _____ NO May require a Town Wetlands Permit or be ruled by the Aquifer Protection Requirements
Is this property within 500 feet of the boundary of the Village of Millbrook?	_____ YES _____ NO

<del>Dutchess County Tax Map Number (1234-00-123456-0000)</del>	
<del>Name of Property Owner</del>	
<del>Property Street Address</del>	
<del>Number of Acres</del>	
<del>Zoning District from Zoning Map</del>	
<del>Describe the Current Use of the Property</del>	
<del>Is this property located near or in a buffer area next to a wetland, waterbody or watercourse?</del>	<del>_____ YES _____ NO May require a Town Wetlands Permit or be ruled by the Aquifer Protection Requirements</del>
<del>Is this property within 500 feet of the boundary of the Village of Millbrook?</del>	<del>_____ YES _____ NO</del>

<del>Dutchess County Tax Map Number (1234-00-123456-0000)</del>	
<del>Name of Property Owner</del>	
<del>Property Street Address</del>	
<del>Number of Acres</del>	
<del>Zoning District from Zoning Map</del>	
<del>Describe the Current Use of the Property</del>	
<del>Is this property located near or in a buffer area next to a wetland, waterbody or watercourse?</del>	<del>_____ YES _____ NO May require a Town Wetlands Permit or be ruled by the Aquifer Protection Requirements</del>
<del>Is this property within 500 feet of the boundary of the Village of Millbrook?</del>	<del>_____ YES _____ NO</del>

Applicant Name: \_\_\_\_\_

I. The following must be answered for **ALL APPLICATIONS**:

A. APPROVAL REQUESTED FOR (check all that apply):

Special Use Permit	_____	Preliminary Subdivision Plan	_____
Sketch Plan	_____	Lot Line Revision	_____
Site Plan	_____X_____	Final Subdivision Plan	_____

B. All applications must include all of the following documents. (Please mark with a check to indicate that each is enclosed)

- \_\_\_\_\_ A copy of the current deed of each property.
- \_\_\_\_\_ Any easements affecting all parcels involved in the proposed activity.
- \_\_\_\_\_ A recent survey.  
If the project involves any construction, locate all water or wetlands [streams, creeks, ponds, or marshes] on the property on the survey.
- \_\_\_\_\_ A recent aerial photo at a scale of 1:200 or less with the relevant tax parcels delineated. (This can usually be found using Dutchess Parcel Access as long as all current structures are shown).
- \_\_\_\_\_ Owner's Endorsement - [file.html \(washingtonny.org\)](file.html(washingtonny.org)) – note ALL owners must sign, including both spouses.
- \_\_\_\_\_ Consent to Inspection - [file.html \(washingtonny.org\)](file.html(washingtonny.org))
- \_\_\_\_\_ Section 809 Ethics Statement
- \_\_\_\_\_ Environmental Assessment Form (EAF) for SEQRA review.  
Complete Short Form EAF under SEQRA, which can be found at [https://www.dec.ny.gov/docs/permits\\_ej\\_operations\\_pdf/seafpartone.pdf](https://www.dec.ny.gov/docs/permits_ej_operations_pdf/seafpartone.pdf).  
This Short Form EAF may also be filled out using the EAF Mapper Tool which creates the form as you go. See <https://gisservices.dec.ny.gov/eafmapper>. After initial review, the Planning Board may require a long form EAF.

C. The following documents may be required, if applicable. (Please mark with a check to indicate which, if any, are enclosed)

- \_\_\_\_\_ Agricultural Data Statement (found at <https://washingtonny.org/document-center/planning-board-minutes/planning-board-forms-general-information/1688-agricultural-data-statement-pdf/file.html>)  
This document is required if any portion of the project is located on property within an agricultural district containing a farm operation, or on property with boundaries within five hundred (500) feet of a farm operation located within an agricultural district.  
If this is applicable, what Agricultural District is the property in? \_\_\_\_\_
- \_\_\_\_\_ Wetland Permit Application (found at <https://www.washingtonny.org/document-center/planning-board-minutes/planning-board-forms-general-information/planning-board-application-forms-general-information/33-wetland-permit-form-1/file.html>)  
**Please review Zoning Code Section 396 to determine if a permit is required in your specific instance.**

A Wetlands Application may be required if the proposed activity is:

- within 50 feet of the boundary of a wetland that is at least ¼ acre in size but less than 1 acre; or
- within 100 feet of a boundary of a wetland that is at least 1 acre in size; or
- Within 100 feet from the high water mark of a perennial watercourse or waterbody; or
- within 50 feet from the high water mark of the identified channel for an intermittent watercourse.

D. Detailed description of proposed activity:

Continued use of preexisting non-conforming single family residence with new front porch.

E. Are there agricultural and /or forestry exemptions affecting the property?

Yes \_\_\_\_\_ No X \_\_\_\_\_ If yes, please list in detail:

F. Total acreage involved in the application. 5.2

G. Total contiguous acreage controlled by the applicant/owner. 18.1

(This includes lands owned by family members of the applicant and any corporations, partnerships, limited liability companies, or other entities in which the applicant has an interest.)

List each contiguous property:

Dutchess County Tax Map Number (1234-00-123456-0000)	135889-6765-00-381645-0000
Name of Property Owner	"Apple Farm LLC"
Property Street Address	Valley Farm Road
Number of Acres	8.3

Dutchess County Tax Map Number (1234-00-123456-0000)	135889-6765-00-421598-0000
Name of Property Owner	"Apple Farm LLC"
Property Street Address	Valley Farm Road
Number of Acres	0.34

Dutchess County Tax Map Number (1234-00-123456-0000)	
Name of Property Owner	
Property Street Address	
Number of Acres	

Dutchess County Tax Map Number (1234-00-123456-0000)	
Name of Property Owner	
Property Street Address	
Number of Acres	

Dutchess County Tax Map Number (1234-00-123456-0000)	
Name of Property Owner	
Property Street Address	
Number of Acres	

Applicant Name: \_\_\_\_\_

H. Total number of existing structures (including houses, detached garages, sheds, barns or any other building structure). 2

I. Types of existing structures (list):  
single family residence, barn  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

J. Total square footage of all new construction. \_\_\_\_\_

K. Estimated value of new construction or addition. \_\_\_\_\_

L. Type of construction or activity proposed (check all that apply):

New construction:	Expansion:
Residential _____	Residential <u>X</u>
Commercial _____	Commercial _____
Institutional _____	Institutional _____
Home occupation _____	Change in use _____
	Other: _____

M. If any of the following professionals are involved in the proposed project or activity, please identify and provide contact information:

<p><b>Professional Engineer</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Email Address: _____</p> <p>Telephone Number: _____</p>	<p><b>Licensed Land Surveyer</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Email Address: _____</p> <p>Telephone Number: _____</p>
<p><b>Attorney</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Email Address: _____</p> <p>Telephone Number: _____</p>	<p><b>Other Type of Professional:</b> _____</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Email Address: _____</p> <p>Telephone Number: _____</p>

Applicant Name: \_\_\_\_\_

N. Does this application require approvals from any other organization or entity (for example, i.e: NYS DOT, Dutchess County Board of Health, Dutchess County Department of Transportation, the Village of Millbrook)?

Yes \_\_\_\_\_ No X If yes, please identify the organization and whether an application has been made to them.

\_\_\_\_\_  
\_\_\_\_\_

~~II. For **SUBDIVISION AND LOT LINE ADJUSTMENT** applications, please also answer the following:~~

~~A. **LOTS**~~

~~Number of lots proposed: \_\_\_\_\_~~

~~Size of the smallest lot proposed: \_\_\_\_\_~~

~~Size of the largest lot proposed: \_\_\_\_\_~~

~~B. **DRIVEWAYS**~~

~~Number of private driveways proposed: \_\_\_\_\_~~

~~Number of common driveways proposed: \_\_\_\_\_~~

~~Maximum number of lots served by a common driveway: \_\_\_\_\_~~

~~C. Preliminary Plat includes \_\_\_\_\_ acres and tentatively includes \_\_\_\_\_ future lots. The amount of area shown on this Preliminary Plat proposed to be dedicated for future public use (exclusive of roads) is \_\_\_\_\_ (define your measure in acres or square feet).~~

~~D. Does subdivider intend to request any waivers or variances from the Subdivision Regulations upon submission of Final Plat for approval? No \_\_\_\_\_ Yes \_\_\_\_\_~~

~~E. Does subdivider intend to submit a single subdivision plat for filing with the County Clerk for all property in the Preliminary Plat? Yes \_\_\_\_\_ No \_\_\_\_\_~~

~~If no, state the number of sections to be filed. \_\_\_\_\_~~

III. FEES AND ESCROW

A. Application Fee and Escrow Deposit

An Application Fee and an initial Escrow Deposit for the amounts listed in the chart on the next page for your type of application must be included with this application.

Applicant Name: \_\_\_\_\_

Fees are payable to the "Town of Washington" and are due at the time the application is submitted.

Fee Type		Amount	Amount Due	Date Paid
<b>ESCROW FEE (DUE FOR ALL APPLICATIONS)</b>				
Initial Escrow Deposit:		\$1,500.00		
<b>Plus the below amount:</b>				
	Projects under \$10,000.00 in development costs	\$2,000.00		
	Projects with \$10,001.00 - \$50,000.00 in development costs	\$5,000.00		
	Projects over \$50,001.00 in development costs	\$10,000.00		
<b>LOT LINE CHANGE APPLICATION FEE</b>				
	Up to 5.99 acres	\$600.00		
	6.0 - 15.99 acres	\$900.00		
	16.00 acres or greater	\$1,200.00		
<b>SITE PLAN APPLICATION FEE</b>		\$600.00		
<b>SPECIAL USE PERMIT FEE</b>		\$600.00		
<b>WETLANDS PERMIT FEE</b>		\$600.00		
<b>SUBDIVISION:</b>				
<b>Preliminary Approval - Minor: Up to 4 Lots</b>				
	Application Fee:	\$750.00		
	Fee Per New Lot	\$250.00 per lot		
	Final Approval	\$750.00*		
	Final Approval Up to 4 lots	\$200.00 per lot*		
	Recreation Fee Per New Lot	\$4,000.00 per lot		
<b>Preliminary Approval - Major: 5 or more lots</b>				
	Application Fee	\$850.00		
	Fee Per New Lot	\$250.00		
	Final Approval	\$850.00*		
	Fee Per New Lot	\$200.00 per lot*		
	Recreation Fee Per Lot	\$4,000.00		

\* To be paid whether or not the Planning Board waives the requirements for Final Approval.


Applicant Name: Daniel Contelmo

The applicant will periodically be advised as to the need to replenish the escrow account. Any unexpended escrow deposit will be returned to the applicant at the completion of review of the application.

Please note here the total amount of the check you are including for the Application Fee and Escrow Deposit. \$ 2,100.00

Dated: 6/10/04

  
Signature of Applicant

  
Signature of Owner (if different)





**TOWN OF WASHINGTON**  
**BUILDING, PLANNING & ZONING**  
 10 Reservoir Dr, PO Box 667  
 Millbrook, NY 12545  
 845-677-3419

## Consent to Inspection

The undersigned, does hereby state:

Apple Farm, LLC and \_\_\_\_\_  
 Owner Name Owner Name

That the undersigned is/are the owner(s) of the premises in Town of Washington, located at  
97 Valley Farm Road, Town of Washington, NY which

is shown and designated on the Dutchess County Tax Map as:

**135889-6765-00-414655-0000**

That the undersigned (has) (have) filed, or cause to be filed, an application with the Town of Washington for the following:

- |  |   |
|--|---|
| <u>          </u> Assessment Review              | <u>  X  </u> Building Permit            |
| <u>          </u> Municipal Search               | <u>  X  </u> Planning Board Application |
| <u>  X  </u> Zoning Board of Appeals Application |   |

That the undersigned do(es) hereby give consent to representatives of the Town of Washington, including but not limited to the Building Inspector, Zoning Administrator, or Assessor of the Town of Washington to enter upon the above described property, including any and all buildings located thereon, to conduct such inspections as they may deem necessary with respect to the aforesaid application, including inspections to determine that said premises comply with all of the laws, ordinances, rules, and regulations of the Town of Washington. The time and date of the inspection will be scheduled in advance with the property owner or their representative. **Failure to schedule an inspection will delay your project.** Call the Building Department: 845-677-3419, ext. 112

That the undersigned, in consenting to such inspections, does so with the knowledge and understanding that any information obtained will be used in conjunction with the application, and may delay your application if violations of the laws, ordinances, rules or regulations of the Town of Washington have been identified, and that your assessment may be increased based upon information found in the site inspection.

Andres Bernal

Contact person for inspection: \_\_\_\_\_  
 Phone Number for Contact Person: 845-392-3484

Signature *[Handwritten Signature]*

Signature \_\_\_\_\_

Print Name Hillel Prosser, Mgr.

Print Name \_\_\_\_\_

Date: 6/10/24

Date: \_\_\_\_\_

Inspection Date: \_\_\_\_\_ Time: \_\_\_\_\_

Applicant Name: Daniel Contelmo



Town of  
*Washington*

**TOWN OF WASHINGTON  
PLANNING BOARD**  
10 Reservoir Drive • P.O. Box 667 Millbrook,  
NY 12545 • (845) 677-3419 EXT 112 •  
[planningboard@washingtonny.org](mailto:planningboard@washingtonny.org)

**AFFIDAVIT TO BE COMPLETED BY AGENT OF OWNER**

State of New York }  
County of Dutchess } ss:

Daniel Contelmo being duly sworn, deposes and says:

1. That he/she is the agent named in the foregoing application for 97 Valley Farm Road "Apple Farms LLC" and that he/she has been duly authorized by the owner in fee to make such application and that the foregoing statements contained therein are true to the best of his/her knowledge and belief.
2. That he/she resides at 30 Croft Road, Poughkeepsie in the County of Dutchess and the State of New York.
3. That he/she is the applicant of the within property as described in the foregoing application for Planning Board approval and that the statements contained therein are true to the best of his/her knowledge and belief.
4. That he/she understands that the Town of Washington Planning Board intends to rely on the foregoing representations in making a determination to issue the requested applications and approvals and that under penalty of perjury he/she declares that he/she has examined this affidavit and that it is true and correct.

[Signature]  
Agent/Owner Daniel Contelmo

[Signature]  
Agent/Owner Hillel Presser

[Signature]  
Notary Public



Kaitlynn Vazquez  
Comm.: HH 362185  
Expires: February 14, 2027  
Notary Public - State of Florida



Town of Washington

TOWN OF WASHINGTON PLANNING BOARD  
PlanningBoard@Washingtonny.org

10 Reservoir Dr, PO Box 667  
Millbrook, NY 12545  
845-677-3419

**THIS DOCUMENT MUST BE SIGNED BEFORE A NOTARY PUBLIC**

**PLEASE NOTE:** If ownership is held by a corporation, LLC, jointly or in partnership, each owner and/or partner must sign a separate owner's endorsement.

**OWNER'S ENDORSEMENT**

STATE OF NEW YORK)

COUNTY OF Dutchess ) ss:

Hillel Presser, *M. Presser*

being duly sworn, deposes and says:

I am: (check one)

- 1. the sole owner in fee (One individual on the tax roll)
- 2. a part owner in fee (Two or more individuals on the tax roll)
- 3. an officer of the corporation which is the owner in fee of the premises described in the foregoing application.
- 4. designated party authorized to act pursuant to a trust or legal document. (Trustees listed on tax roll)
- 5. member/owner(s) of Limited Liability Corporation (LLC).

**(If you checked #3, #4 or #5, you must attach proof of authority (i.e.: Corporate Resolution, Surrogate Letter, Executor of the Will, Certified Letter of Testamentary, Letter of Administration, Attorney-Opinion Letter, Letter or Probate, Power of Attorney)**

I reside at 3632 Carlton Place  
City Boca Raton State FL Zip 33496

I have authorized (name) Daniel Contelmo of (Company) Daniel Contelmo Architects to make the foregoing application to the Town of Washington for approval as described herein for the property located at 97 Valley Farm Road

Property ID # 135889-6765-00-414655-0000



Kaitlynn Vazquez  
Comm.: HH 362185  
Expires: February 14, 2027  
Notary Public - State of Florida

*[Handwritten Signature]*  
Signature  
Apple Farm, LLC - Manager

If owner is a corporation or LLC, please indicate name of the entity and title of the officer whose signature appears above.

Sworn to before me this 10 day of June, 2024  
Notary Public Florida Palm Beach Notary Stamp: commission expires:

*[Handwritten Signature]*

Proof of Authority is attached. Type of Authority:

**MEMORANDUM OF ORGANIZATION  
OF LIMITED LIABILITY COMPANY**

The persons signing this Memorandum below (the “Members”) are the Members of Apple Farm, LLC, a New York limited liability company (the “Company”), which was organized on July 24, 2023. Each Member has made a capital contribution to the Company and owns the percentage interest in the Company indicated next to the Member’s signature below. The Members currently have no operating agreement, and agree for the time being to be governed by the default provisions of the New York Statutes. The Manager of the Company is Hillel L. Presser. The Manager has the authority to sign for and on behalf of the Company all contracts and agreements, including all loan documents to secure necessary funding from a bank and to open company bank accounts.

Dated: July 24, 2023.

Member Name and Signature	Percentage Interest
Harmonious Melody Group, LP By: Watchman Group, LLC, it’s General Partner	100%
<i>Hillel L. Presser, Manager</i> By: Hillel L. Presser, Manager	

**BARGAIN AND SALE DEED WITH COVENANT AGAINST GRANTOR'S  
ACTS (INDIVIDUAL OR CORPORATION)**

**THIS INDENTURE**, made the 30<sup>th</sup> day of August, 2023,

**BETWEEN** TIMOTHY A. CLEAR and JOHNA LEE CLEAR, residing at 36 Etheridge Road, White Plains, NY 10605,

party of the first part, and

APPLE FARM, LLC, a New York Limited Liability Company, with an address for the transaction of business at 6830 N. Federal Hwy., Boca Raton, FL 33487,

party of the second part;

**WITNESSETH**, that the party of the first part, in consideration of Ten Dollars and No Cents (\$10.00), lawful money of the United States, paid by the party of the second part, does hereby grant and release unto the party of the second part, the heirs or successors and assigns of the party of the second part forever;

**ALL** that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being in the Town of Washington and partly in the Village of Millbrook, County of Dutchess, State of New York, more particularly described in schedule A attached hereto;

**BEING AND INTENDED TO BE** the same premises conveyed by Deed dated February 1, 2012 from Linda M. Fallon as Administratrix of the Estate of Laura Sciessere, Deceased, to Timothy A. Clear and Johna Lee Clear and recorded in the office of the Dutchess County Clerk on February 16, 2012 as Document Number 02-2012-694.

**TOGETHER** with all right, title and interest, if any, of the party of the first part in and to any streets and roads abutting the above-described premises to the center lines thereof,

**TOGETHER** with the appurtenances and all the estate and rights of the party of the first part in and to said premises,

**TO HAVE AND TO HOLD** the premises herein granted unto the party of the second part, the heirs or successors and assigns of the party of the second part forever.

**AND** the party of the first part, covenants that the party of the first part has not done or suffered anything whereby the said premises have been encumbered in any way whatever, except as aforesaid.

**AND** the party of the first part, in compliance with Section 13 of the Lien Law, covenants that the party of the first part will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.


Dutchess County Parcel Grid #'s 135889-6765-00-414655, 135889-6765-00-381645, 135889-6765-00-421598, 135889-6765-00-395588, 135801-6765-00-425587, and 135801-6765-00-407580


NYSBA's Residential Real Estate Forms (9/00)

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The word "party" shall be construed as if it read "parties" whenever the sense of this indenture so requires.

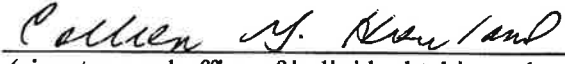
*IN WITNESS WHEREOF*, the party of the first part has duly executed this deed the day and year first above written.

  
TIMOTHY A. CLEAR

  
JOHNA LEE CLEAR

STATE OF NEW YORK )  
 ) ss.:  
COUNTY OF Dutchess )

On the 22 day of August in the year 2023, before me, the undersigned, personally appeared Timothy A. Clear and Johna Lee Clear, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity(ies), and that by his/her signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

  
(signature and office of individual taking acknowledgment)

Colleen G. Howland  
Notary Public, State of New York  
Qualified in Dutchess County  
Reg No.: 01HO6416673  
Commission Expires April 19, 2025

**Record and Return By Mail To:**  
Kelly L. Traver, Esq.  
WALLACE & WALLACE, LLP  
85 Civic Center Plaza, Suite LL3  
Poughkeepsie, NY 12601


Dutchess County Parcel Grid #'s 135889-6765-00-414655, 135889-6765-00-381645, 135889-6765-00-421598, 135889-6765-00-395588, 135801-6765-00-425587, and 135801-6765-00-407580

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1. For Site Plan Approval, place the following owner endorsement signature block on the plan:

TOWN OF WASHINGTON PLANNING BOARD  
OWNER / APPLICANT SIGNATURES

The undersigned applicant(s) for the property and the undersigned owner(s) of the property shown herein certify that they are familiar with this map and its notes and its contents as stated hereon including all conditions of approval. The applicant and the owner understand their obligations to the Town to keep the premises as per plan approval by the planning board until a new or revised plan for development or use of the site is approved by the Planning Board. The applicant and the owner understand their obligation to the Town not to occupy the premises before a Certificate of Occupancy is issued by the Town for the occupancy as approved herein. Dutchess county clerk.

\_\_\_\_\_   
Owner

\_\_\_\_\_ 6/10/24  
Date

\_\_\_\_\_ Daniel Contelmo  
Applicant

\_\_\_\_\_ 6/10/2024  
Date

2. For Site Plan, place the following signature block on the proposed plan:

TOWN OF WASHINGTON PLANNING BOARD  
PLAN APPROVAL

The plan of development for the property as depicted hereon was approved by a majority of the members of the Town of Washington Planning Board at a meeting held on \_\_\_\_\_, and the conditions of Site Plan Approval have been satisfied or arrangements have been made to ensure the completion of any outstanding or incomplete conditions.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date