

**Town of Washington
Town Board
Minutes
May 9, 2024**

Supervisor Ciferri opens the meeting with the Pledge of Allegiance.

Supervisor Ciferri is pleased to announce that Joseph P. Eriole, from Van De Water & Van De Water is the new Town Attorney. The Town Board welcomes Mr. Eriole aboard.

Supervisor Ciferri announces, sadly, that we have lost three community members that have had a big impact on our Village and Town. He requests a moment of silence in honor of:

Andrew Doro

David MacDonald

Stanley Morse.

Highway Superintendent Joseph Spagnola Reports:

- Public Meeting with Colliers, who will be presenting the final engineer report regarding Killlearn Road is set for Wednesday June 5th at 5:30, at the Firehouse
- Received prices for removal of the old tank and installing a new 500-gallon tank.
- Mr. Spagnola request permission to go out to bid for a new dump truck.

Councilman Rochfort requests a motion, seconded by Councilman Audia to approve Mr. Spagnola to go out to bid for a new dump truck.

The vote is as follows:

Supervisor Ciferri	Aye
Councilman Audia	Aye
Councilwoman Heaney	Aye
Councilman Murphy	Aye
Councilman Rochfort	Aye

Councilman Rochfort makes a motion, seconded by Councilwoman Heaney for Supervisor Ciferri to sign the Supplemental Agreement with Colliers Engineering & Design that is required in order to make their June fifth presentation.

The vote is as follows:

Supervisor Ciferri	Aye
Councilman Audia	Aye
Councilwoman Heaney	Aye

Councilman Murphy	Aye
Councilman Rochfort	Aye

Building Inspector Ialongo reports the following: (Councilman Audia reports in his absence)

- in the month of April 28 inspections and site visits, were conducted, 24 building permits were issued, and one building permit was renewed.
- In the month of April 3 certificates of occupancy were issued and 8 certificates of compliance were issued.
- At the end of April there were 4 expired building permits.
- There are 5 cases of fire inspections that are overdue or have failed previous inspections.
- One new building complaint was received in April for excavation work being done without a permit. Through an investigation and a meeting with the homeowner, it was found that the work being done was exempt from requiring a permit.
- Notices for known short term rentals were sent out.
- 3 residents have reached out to the building department to begin the Permit Process. The parcel data information was sent to Granicus. We haven't heard back from them yet

Zoning:

- Month of April 5 municipal searches were requested and completed
- Three site visits were conducted in April
- One zoning complaint was received in April for a property that has already been notified of violations of the zone, because the resident is currently correcting them to bring the property into compliance. They will be notified that once, in compliance, they will need to maintain in compliance or face harsher actions and penalties.

Recreation Director Szalewicz reports the following:

- Recreation Commission Meeting, Wednesday, May 8, 2024
Three commissioners were in attendance along with Michael Murphy and myself.
- **Grants:**
CDBG - We are still waiting on the contract from the county
DASNY - Once the check is signed, we will overnight the check. Upon receipt, the composting toilet goes into production. It's usually 14 weeks until completion (late August)
- **Camp-** Every year our families ask for longer days of camp.
Five different mini clinics have been created this year and are going to be held after camp to extend their camp day.

2 of the 5 clinics are full.

- **Seniors**
Registrations need to be in by next week for our Bus trip to Villa Roma - Callicoon NY - this trip is scheduled for June 18th.
- The Town of Washington Toddler Program is over half full for the fall already.
- **Staffing for Summer 2024**
Taylor Redl, Camp Director, has almost completed interviews for camp staff. On June 5th we will conduct our staff training at the park building.
- **Staffing for Lifeguards 2024**
Still looking to hire Lifeguards for the season.
- **Park and Pool Updates**
Matt is hard at work draining the pool of the existing water. His target date is Memorial Day weekend. Special Thanks to Jonathan for assisting Matt in any and all questions he's had with the park.
Concession stand will be run by Julien's Pizza - their menu has something for everyone!

Assessor Evangelista reports the following:

- Tentative roll was signed off and notices posted in newspaper and on our website with tentative roll and grievance day information. I also submitted my tentative roll correction list to the county.
- Grievance day is the Tuesday after Memorial Day, May 28th
- Impact notices were mailed out last week to property owners.
- We will be working on addressing questions relative to the impact notices sent out and also review any requests to look at property values.
- We are also catching up on various tasks, now that the tentative roll has been filed.
- As time allows, I am continuing to work on reviewing inventory, values and sales for the next roll year.

Bookkeeper Petrone reports on the following:

- Bank reconciliation for checking and savings accounts for March have been completed. I've begun working on April.

- I provided the board with the current bank balances.
- Transfer station invoicing and receipts are posted.
- The monthly revenue for the Justice Court has been received through March 2024. The Building Department April reported has been received, as well as the Town Clerk's Audit Report
- I filed the ARPA compliance Report which was due on 4/30/24 for expenditures incurred from 4/1/23-3/31/24 of \$24,900.
- A Thank you letter was sent to Dutchess Day for the \$3,500 donation we received from them last month.
- We received the proceeds of the Bridge NY Ban. The proceeds were deposited into the Capital Account/Comprehensive Plan checking account. I want suggest the Town open a separate checking/savings account for transparency and "cleaner books" for the audit which will be conducted at the end of the project.
- I am recommending the TM-626 Time Clock from TimeMoto for the Town Hall Building. The cost to purchase the time clock is \$399.00. There will be an additional monthly charge of \$16.70, per month for up to 10 employees (\$200.40 per year) for Cloud Time Moto cloud. We have the option of using Badges, Key Fobs, Finger Prints or Pin number to clock in and out.

Town Clerk Briggs reports the following:

- We are in the process of reconciling our April taxes.
- We are in the process of handing out fishing licenses.
- We sent out Transfer Station Permit renewal reminders to the residents as they expire on June 30th.

Councilman Rochfort Reports the following:

The Zoning Board of Appeals met on 4/16/2024 and went directly into executive session to discuss the ongoing Yadgard's swimming pool application. After deliberating concerns of the appeal and the concerns from the Cornells and Yadgard's Attorneys, the Board is in favor of the Yadgard application. The opposing Attorneys have 30 days to appeal the new decision. The second application on the docket was Heather Croner's addition. A variance and special use permit were granted.

The next meeting is scheduled for May 21st.

Councilwoman Heaney reports the following:

The Planning Board met this past Tuesday. There were 4 items on the agenda. The first was Gonsalves, Raymond 3707 Route 44 Applicant is seeking a special use permit for a “service business.”

The second was Hurley, Robert & Mary 199 Milewood Road Applicant seeks Site Plan approval to replace and expand an existing screened in porch.

Third one is Mulvey, Thomas & Elizabeth 247 Mabbettsville Road. Wendy Lewis is representing the applicant who seeks Site Plan approval for a project to add new living space above the garage

And lastly Rally Farm/Mimas 301 North Tower Road Brian Houston, Land Surveyor, represented the applicant. They are requesting a Lot Line change. Applicant submitted the required to complete the application.

The Conservation Advisory Committee met and had guest speaker Clair Wegh from Ten Mile River Collaborative.

The CAC Also discussed the letters that were submitted to the Town Board regarding the proposed Hospitality Overlay District. They also discussed the Planning Boards letter regarding Hospitality. The CAC did not agree with the Planning Boards letter. They will meet to discuss further recommendations.

Councilwoman Heaney discusses the Town’s ongoing General Code Project, that she is working on finalizing with the help of Town Attorney, Joseph Eriole and Collin Hayes from General code.

Councilwoman Heaney, Margaret Schneible, and Pam Scott, who are members of the Climate Smart Communities, had a call with Cornell Cooperative. They are providing assistance to municipalities in getting a bronze certification. Will keep you posted on our progress.

Mayor Collopy discusses the position of the Village Board in regards to the proposed Hospitality Overlay District. (please see the letter below)

Gary, as requested by the Town Council, the Village Board of Trustees has reassessed our position regarding the 3 hospitality overlays proposed by the Town Council. The Village continues to have no issue with the proposed overlays at the Daytop and Cottonwood lots. However, we have revised our recommendation regarding the proposed hospitality overlay at the corner of Halcyon Rd & Rt 343 based on the following:

- 1) Having just passed the resolution to adopt the Natural Resources Inventory (NRI) for the Town of Washington and Village of Millbrook, the Village Board of Trustees has committed to consider the NRI in any land-use decisions;
- 2) Having previously stated a restriction of allowing only a single family residence hook-up to the Village's sewer line that runs along Halycon Rd, the Village Board is now concerned that sewage-treatment of any larger development would have limited capacity within the 2-acre lot;

- 3) The NRI identifies a Riparian Area along, and aquifer under, this lot; the aquifer runs under Rt 343 and into the stream that goes along Bennett Park and into Thorndale; contamination of such would be detrimental to downstream property which is in the Village;
- 4) The history of flooding and washout along Rt 343 west of the Flagler Monument could further aggravate the issue identified in (3) above.

For these reasons, the Village of Millbrook Board of Trustees unanimously voted last night to recommend that the Town remove the lot at the corner of Halcyon Rd and Rt 343 from proposed hospitality overlays under consideration by the Town Council.

Councilman Audia Reports the following:

- The generators were serviced in March
- Councilman Audia has been working with Matt Purcell in regards to the new roof needed at the Town Hall. They hope to have it out to bid shortly.
- Mr. Audia is also working on potentially getting ideas and estimates for new windows at the Town Hall.
- Mr. Audia is also working with Danielle and Matt at the Town Park.

Councilman Murphy reports on the following:

- Town court as reported by the bookkeeper, did submit their financial statement.
- In March the court deposited \$3,131, which brings the total for the year to date to \$14,333. We have not heard back from the State on what the allocation of those dollars are between the state, the county, and the village.
- Scheduling a meeting with Judge Poles to review her first 6 months as Town Justice

Recreation facilities research.

- Met with the Recreation Director of the Town of Fishkill to ask several questions. One in particular was, how are they constructing their pickable courts? As well as installing electronic gates, fencing, camera, security, open/close of park to the public

Councilman Murphy discusses potentially requiring a surcharge for Short Term Rentals. He will keep the board posted on this issue.

Ethics Committee update:

Speaking with other Municipalities to see how they do their Ethics education throughout the year. Pam Scott, Chair of the Ethics Committee, would like to do more education on top of just the annual one.

Mark Vila, Treasurer, of the Millbrook Public Library Board discusses the 414 Committee. The goal is to increase the library's budget. He will follow up with us in June.

Supervisor Ciferri requests a motion, seconded by Councilman Rochfort to review claims and pay bills.

All are in Favor.

There being no other business, on a motion made by Councilman Audia and seconded by Councilman Rochfort, the Town Board closed the meeting at 7:20PM.

Councilman Audia makes a motion, seconded by Councilman Murphy to enter into Executive Session.

The vote was as follows:

Supervisor Ciferri: Aye

Councilman Audia: Aye

Councilman Murphy: Aye

Councilman Rochfort: Aye

Councilwoman Heaney: Aye

Executive Session

Personnel and Administrative Issues

Chrissy Briggs

Chrissy Briggs, Town Clerk

