

BUILDING AND ZONING REPORT

March, 2024

Building:

1. In the month of March: 25 inspections and site visits were conducted, 13 building permits were issued and 3 building permits were renewed.
2. In the month of March: 5 Certificates of Occupancy were issued and 2 certificates of compliance were issued.
3. At the end of March, there were 2 expired building permits.
4. There are 6 cases of fire inspections being overdue, or having failed previous inspections.
5. 3 new building only complaints were received in March. One was for a new roof being installed without a Building Permit and one was for work being done on an expired permit. Both were notified by certified mail with a Compliance Order to Remedy. The expired permit was renewed with a prior work fee and resolved. The unpermitted roof was corrected by applying for a retroactive permit and the payment of the applicable fees.
6. The third complaint is for an owner with multiple structures that are rented on his property. The complaint states that work has been done to structures without permits and in unsafe manner. The Building Inspector has reached out to the owner but has not received a response. A compliance Order to Remedy and a request for a site inspection will be mailed to the mailing address of record for further investigation of the complaint.

Zoning:

1. In the month of March: 3 municipal searches were requested and completed.
2. 3 site visits were conducted in March.
3. 1 FOIL request was received and completed in March.
4. The Zoning complaint from February is still open. The Building Inspector has been in contact with the property owner who stated he will have the property in compliance by April 18, 2024. A Compliance Order to Remedy was issued and the homeowner was made aware that failure to comply by the mandated date would result in further actions. The Building Inspector will continue to monitor the property to ensure compliance and take any further steps that may be required.
5. 2 new Zoning only complaints were received in March and are currently being investigated.

