



Town of
Washington

**TOWN OF WASHINGTON
PLANNING BOARD**

10 Reservoir Drive • P.O Box 667 Millbrook,
NY 12545 • (845) 677-3419 EXT 112 •
planningboard@washingtonny.org

COMBINED PLANNING BOARD APPLICATION

Submit Application and four copies, together with all required additional documentation and fees, to:

Planning Board Secretary
Town of Washington
10 Reservoir Drive
Millbrook, NY 12545
T: (845) 677-3419, Ext. 112
F: (845) 677-2085

With electronic copy (including all maps and forms) to:

Planning Board Secretary
planningboard@washingtonny.org

The digital copy shall be in a pdf, jpeg or other suitable write-protected image format capable of being opened and viewed using standard Windows-based software.

Name of Applicant(s): Michael J. Sloan
Business Name: Sloan Architects P.C.
Address: P.O. Box 373/42 North Ave
Millbrook, NY 12545
Telephone: (845)677-5640 Email Address: msloan@sloanarch.com

Name of Record Owner(s) of Property: Hurley, Richard Scott (P)
Hurley, Mary S. (A)
Address: Parcel: 199 Milewood Rd, Millbrook, NY 12545
Owner's Mailing: 1701 Highway A1A, Ste 204, Vero Beach, FL 32963
Telephone: (772)216-9939 Email Address: scotthurley@mac.com

Before completing the next page, review the Town Zoning Map found at <https://www.dutchessny.gov/Departments/Planning/Docs/washington.pdf> to determine your Zoning District, which will be one of the following:

RR-10 Rural Residential	<u>RL-5 Low Density Residential</u>	RH-1 High Density Residential	HM Hamlet Mixed-Use
RS-10 Rural Residential	RS-5 Low Density Residential	RM-2 Medium Density Residential	

Applicant Name: Michael J. Sloan

REAL PROPERTY INFORMATION: Complete a box for each lot which is involved. Copy and attach more sheets if more than 3 parcels.

Dutchess County Tax Map Number (1234-00-123456-0000)	6663-00-297341-0000
Name of Property Owner	Hurley, Richard Scott (P), Hurley, Mary S. (A)
Property Street Address	199 Milewood Rd Millbrook, NY 12545
Number of Acres	8.54 ac
Zoning District from Zoning Map	RL-5
Describe the Current Use of the Property	One Family Residence
Is this property located near or in a buffer area next to a wetland, waterbody or watercourse?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO May require a Town Wetlands Permit or be ruled by the Aquifer Protection Requirements
Is this property within 500 feet of the boundary of the Village of Millbrook?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

Dutchess County Tax Map Number (1234-00-123456-0000)	
Name of Property Owner	
Property Street Address	
Number of Acres	
Zoning District from Zoning Map	
Describe the Current Use of the Property	
Is this property located near or in a buffer area next to a wetland, waterbody or watercourse?	<input type="checkbox"/> YES <input type="checkbox"/> NO May require a Town Wetlands Permit or be ruled by the Aquifer Protection Requirements
Is this property within 500 feet of the boundary of the Village of Millbrook?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Dutchess County Tax Map Number (1234-00-123456-0000)	
Name of Property Owner	
Property Street Address	
Number of Acres	
Zoning District from Zoning Map	
Describe the Current Use of the Property	
Is this property located near or in a buffer area next to a wetland, waterbody or watercourse?	<input type="checkbox"/> YES <input type="checkbox"/> NO May require a Town Wetlands Permit or be ruled by the Aquifer Protection Requirements
Is this property within 500 feet of the boundary of the Village of Millbrook?	<input type="checkbox"/> YES <input type="checkbox"/> NO

I. The following must be answered for **ALL APPLICATIONS**:

A. APPROVAL REQUESTED FOR (check all that apply):

Special Use Permit	_____	Preliminary Subdivision Plan	_____
Sketch Plan	_____	Lot Line Revision	_____
Site Plan	<input checked="" type="checkbox"/> _____	Final Subdivision Plan	_____

B. All applications must include all of the following documents. (Please mark with a check to indicate that each is enclosed)

- _____ A copy of the current deed of each property.
- _____ Any easements affecting all parcels involved in the proposed activity.
- _____ A recent survey.
If the project involves any construction, locate all water or wetlands [streams, creeks, ponds, or marshes] on the property on the survey.
- _____ A recent aerial photo at a scale of 1:200 or less with the relevant tax parcels delineated. (This can usually be found using Dutchess Parcel Access as long as all current structures are shown).
- _____ Owner's Endorsement - [file.html \(washingtonny.org\)](file.html(washingtonny.org)) – note ALL owners must sign, including both spouses.
- _____ Consent to Inspection - [file.html \(washingtonny.org\)](file.html(washingtonny.org))
- _____ Section 809 Ethics Statement
- _____ Environmental Assessment Form (EAF) for SEQRA review.
Complete Short Form EAF under SEQRA, which can be found at https://www.dec.ny.gov/docs/permits_ej_operations_pdf/seafpartone.pdf.
This Short Form EAF may also be filled out using the EAF Mapper Tool which creates the form as you go. See <https://gisservices.dec.ny.gov/eafmapper>. After initial review, the Planning Board may require a long form EAF.

C. The following documents may be required, if applicable. (Please mark with a check to indicate which, if any, are enclosed)

- _____ Agricultural Data Statement (found at <https://washingtonny.org/document-center/planning-board-minutes/planning-board-forms-general-information/1688-agricultural-data-statement-pdf/file.html>)
This document is required if any portion of the project is located on property within an agricultural district containing a farm operation, or on property with boundaries within five hundred (500) feet of a farm operation located within an agricultural district.
If this is applicable, what Agricultural District is the property in? _____
- _____ Wetland Permit Application (found at <https://www.washingtonny.org/document-center/planning-board-minutes/planning-board-forms-general-information/planning-board-application-forms-general-information/33-wetland-permit-form-1/file.html>)
Please review Zoning Code Section 396 to determine if a permit is required in your specific instance.

Applicant Name: Michael J. Sloan

A Wetlands Application may be required if the proposed activity is:

- within 50 feet of the boundary of a wetland that is at least ¼ acre in size but less than 1 acre; or
- within 100 feet of a boundary of a wetland that is at least 1 acre in size; or
- Within 100 feet from the high water mark of a perennial watercourse or waterbody; or
- within 50 feet from the high water mark of the identified channel for an intermittent watercourse.

D. Detailed description of proposed activity:

A new screened-in porch to replace an existing screened-in porch. The proposed enlarged screened-in porch will be for leisure enjoyment and allow for family and friends to gather.

E. Are there agricultural and /or forestry exemptions affecting the property?

Yes _____ No If yes, please list in detail:

F. Total acreage involved in the application. 8.54 ac

G. Total contiguous acreage controlled by the applicant/owner. n/a

(This includes lands owned by family members of the applicant and any corporations, partnerships, limited liability companies, or other entities in which the applicant has an interest.)

List each contiguous property:

Dutchess County Tax Map Number (1234-00-123456-0000)	
Name of Property Owner	
Property Street Address	
Number of Acres	

Dutchess County Tax Map Number (1234-00-123456-0000)	
Name of Property Owner	
Property Street Address	
Number of Acres	

Applicant Name: Michael J. Sloan

H. Total number of existing structures (including houses, detached garages, sheds, barns or any other building structure). 1

I. Types of existing structures (list):

House

J. Total square footage of all new construction. +/- 514 sf

K. Estimated value of new construction or addition. +/- \$150,000

L. Type of construction or activity proposed (check all that apply):

New construction:

Residential _____

Commercial _____

Institutional _____

Home occupation _____

Expansion:

Residential _____

Commercial _____

Institutional _____

Change in use _____

Other: _____

M. If any of the following professionals are involved in the proposed project or activity, please identify and provide contact information:

<p>Professional Engineer</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Email Address: _____</p> <p>Telephone Number: _____</p>	<p>Licensed Land Surveyer</p> <p>Name: <u>BLY and Houston Inc.</u></p> <p>Address: <u>P.O. Box 629/9 Elm Drive</u> <u>Millbrook, NY 12545</u></p> <p>Email Address: <u>blyandhouston@aol.com</u></p> <p>Telephone Number: <u>(845)677-5619</u></p>
<p>Attorney</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Email Address: _____</p> <p>Telephone Number: _____</p>	<p>Other Type of Professional: <u>Architect</u></p> <p>Name: <u>Sloan Architects, P.C.</u></p> <p>Address: <u>P.O. Box 373/42 North Ave</u></p> <p>Email Address: <u>msloan@sloanarch.com</u></p> <p>Telephone Number: <u>(845)677-5640</u></p>

Applicant Name: Michael J. Sloan

N. Does this application require approvals from any other organization or entity (for example, i.e: NYS DOT, Dutchess County Board of Health, Dutchess County Department of Transportation, the Village of Millbrook)?

Yes _____ No If yes, please identify the organization and whether an application has been made to them.

II. For **SUBDIVISION AND LOT LINE ADJUSTMENT** applications, please also answer the following:

A. **LOTS**

Number of lots proposed: _____

Size of the smallest lot proposed: _____

Size of the largest lot proposed: _____

B. **DRIVEWAYS**

Number of private driveways proposed: _____

Number of common driveways proposed: _____

Maximum number of lots served by a common driveway: _____

C. Preliminary Plat includes _____ acres and tentatively includes _____ future lots. The amount of area shown on this Preliminary Plat proposed to be dedicated for future public use (exclusive of roads) is _____ (define your measure in acres or square feet).

D. Does subdivider intend to request any waivers or variances from the Subdivision Regulations upon submission of Final Plat for approval? No _____ Yes _____

E. Does subdivider intend to submit a single subdivision plat for filing with the County Clerk for all property in the Preliminary Plat? Yes _____ No _____

If no, state the number of sections to be filed. _____

III. FEES AND ESCROW

A. Application Fee and Escrow Deposit

An Application Fee and an initial Escrow Deposit for the amounts listed in the chart on the next page for your type of application must be included with this application.

Applicant Name: Michael J. Sloan

Fees are payable to the "Town of Washington" and are due at the time the application is submitted.

Fee Type		Amount	Amount Due	Date Paid
ESCROW FEE (DUE FOR ALL APPLICATIONS)				
Initial Escrow Deposit:		\$1,500.00	\$1,500.00	
Plus the below amount:				
	Projects under \$10,000.00 in development costs	\$2,000.00		
	Projects with \$10,001.00 - \$50,000.00 in development costs	\$5,000.00		
	Projects over \$50,001.00 in development costs	\$10,000.00		
LOT LINE CHANGE APPLICATION FEE				
	Up to 5.99 acres	\$600.00		
	6.0 - 15.99 acres	\$900.00		
	16.00 acres or greater	\$1,200.00		
SITE PLAN APPLICATION FEE		\$600.00	\$600.00	
SPECIAL USE PERMIT FEE		\$600.00		
WETLANDS PERMIT FEE		\$600.00		
SUBDIVISION:				
Preliminary Approval - Minor: Up to 4 Lots				
	Application Fee:	\$750.00		
	Fee Per New Lot	\$250.00 per lot		
	Final Approval	\$750.00*		
	Final Approval Up to 4 lots	\$200.00 per lot*		
	Recreation Fee Per New Lot	\$4,000.00 per lot		
Preliminary Approval - Major: 5 or more lots				
	Application Fee	\$850.00		
	Fee Per New Lot	\$250.00		
	Final Approval	\$850.00*		
	Fee Per New Lot	\$200.00 per lot*		
	Recreation Fee Per Lot	\$4,000.00		

* To be paid whether or not the Planning Board waives the requirements for Final Approval.

Applicant Name: Scott Hurley

The applicant will periodically be advised as to the need to replenish the escrow account. Any unexpended escrow deposit will be returned to the applicant at the completion of review of the application.

Please note here the total amount of the check you are including for the Application Fee and Escrow Deposit. \$ 2,100.00

Dated: 2/28/24


Signature of Applicant

Signature of Owner (if different)

AFFIDAVIT TO BE COMPLETED BY APPLICANT/OWNER

State of _____ }
County of _____ } ss:

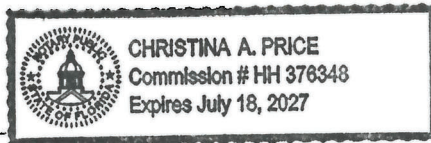
Richard Scott Hurley being duly sworn, deposes and says:

1. That he/she resides at 199 Milewood Rd, Millbrook in the County of Dutchess and the State of New York. That he/she is the Owner / Agent of the Owner of the within property as described in the foregoing application for Subdivision / Site Plan / Special Use Permit approval(s) and that the statements contained therein are true to the best of his/her knowledge and belief.
2. That we hereby authorize Michael Sloan, of Sloan Architects, P.C., to act as our representative in all matters regarding the application that may come before the Town of Washington Planning Board.
3. That he/she has the legal right to make or authorize the making of said application.
4. That he/she understands that the Town of Washington Planning Board intends to rely on the foregoing representations in making a determination to issue the requested applications and approvals and that under penalty of perjury he/she declares that he/she has examined this affidavit and that it is true and correct.

R. Scott Hurley
Applicant/Owner

May S. Hurley
Applicant/Owner

Christina A. Price
Notary Public





Town of Washington

TOWN OF WASHINGTON
BUILDING DEPARTMENT
10 Reservoir Dr, PO Box 667
Millbrook, NY 12545
845-677-3419

PLEASE NOTE: If ownership is held by a corporation, LLC, jointly or in partnership, each owner and/or partner must sign a separate owner's endorsement. If the owner or owners are making the application, this endorsement is not required.

OWNER'S ENDORSEMENT

STATE OF NEW YORK)
COUNTY OF _____) ss:

_____, being duly sworn, deposes and says:

- I am: (check one)
- _____ 1. the sole owner in fee (One individual on the tax roll)
 - _____ 2. a part owner in fee (Two or more individuals on the tax roll)
 - _____ 3. an officer of the corporation which is the owner in fee of the premises described in the foregoing application.
 - _____ 4. designated party authorized to act pursuant to a trust or legal document. (Trustees listed on tax roll)
 - _____ 5. member/owner(s) of Limited Liability Corporation (LLC).

(If you checked #3, #4 or #5, please provide proof of legatec (ie: Corporate Resolution, Surrogate Letter, Executor of the Will, Certified Letter of Testamentary, Letter of Administration, Attorney-Opinion Letter, Letter or Probate, Power of Attorney, etc.)

I reside at 199 Milewood Rd
City Millbrook State NY Zip 12545

I have authorized (name) Michael Sloan, AIA

(Company) Sloan Architects, P.C.
to make the foregoing application to the Town of Washington for approval as described herein for the property located at 199 Milewood Rd, Millbrook, NY, 12545
property ID # 6663 00 297341 0000

[Handwritten Signature]
Signature

If owner is a corporation, please indicate name of corporation and title of the corporate officer whose signature appears above. Sworn to before me this

7 day of December, 2023
Notary Public Christina A. Price

Notary Stamp:

