

BUILDING AND ZONING REPORT

February, 2024

Building:

1. In the month of February: 25 inspections and site visits were conducted, 9 building permits were issued and 3 building permits were renewed.
2. In the month of February: 1 temporary Certificate of Occupancy was issued, 1 Certificate of Occupancy was issued and 11 certificates of compliance were issued.
3. At the end of February, there was 1 expired building permit.
4. There are 6 cases of fire inspections being overdue, or having failed previous inspections.
5. No new building only complaints were received in February.
6. A Stop Work Order was issued to a project that was not being built in accordance with the approved plans that were submitted to the Building Department. New and Updated plans were requested numerous times by the Building Inspector but never received. Permit holder was notified and served a copy in person and by certified mail. They were instructed to submit the most recent, updated plans for review and to pay the fee to lift the Stop Work Order before any more work can be done. The permit holder satisfied the requirements and the Stop Work Order was lifted on 2/27/2024.
7. The Building Department began working with Granicus on Short Term Rentals. The Building department filled out the preliminary survey and began submitting known Short Term Rentals to Granicus. Granicus also wants all parcel information for the town. After discussing with the Assessor, a more expedient way to get the information to Granicus is being looked for.

Zoning:

1. In the month of February: 8 municipal searches were requested and completed.
2. 4 site visits were conducted in February.
3. 1 FOIL request was received and completed in February.
4. 1 Zoning complaint was received in February for a property with multiple violations of the Town Zoning Code and NYS Property Maintenance Code. The property has had multiple complaints over the last 5 years. The investigation is currently ongoing while the Zoning Administrator determines the extent of the violations and what form of compliance can be administered.

