

Town Of Washington Town Board  
January 10, 2024  
Agenda  
Annual Reorganizational Meeting  
Public Hearing

Supervisor Gary Ciferri:  
Pledge of Allegiance

Established the regular meeting of the Town Council to be held on the second Thursday of the month beginning at 6:00 PM

**2024 Meeting Date**

- January 11
- February 8
- March 14
- April 11
- May 9
- June 13
- July 11
- August 8
- September 12
- October 10
- November 14
- December 12

**Appoint the following employees to their respective positions:**

- Appoint Bob Audia as Deputy Supervisor for a period of 4 years.
- On the recommendation of Town Clerk Chrissy Briggs, the Town Board appoints Kristen DiFiore as Deputy Town Clerk for a period of 4 years
- On the recommendation of Highway Superintendent Joseph Spagnola, the Town Board appoints Kathleen Velletri as Deputy Highway Superintendent for a period of 4 years.
- Lois Petrone Bookkeeper to the Supervisor
- Carol Poles Town Justice
- Heather Harwood Justice Court Clerk
- Natalie Thorpe Deputy Tax Collector
- Danielle Szalewicz Recreation Director
- Jonathon Ialongo Zoning Administrator/Building Inspector
- James Brownell Constable
- Kathleen Moro Assessor's Clerk

- Michael Olivette Data Collector
- Anthony De Bonis Animal Control Officer

**Appoint the following volunteers to their respective positions:**

- On the recommendation of The Town of Washington Recreation Commission, resolution to appoint Jason Zmudosky to the Recreation Commission, term expires, 12/31/2028.
- The Ethics Committee has one vacancy.
- The Conservation Advisory Commission has one vacancy.
- The Planning Board has one vacancy and one alternate vacancy.

**Appoints the Town Council members as liaisons to the following:**

- Councilman Audia: Buildings and Grounds, Short Term Rental Legislation Committee
- Councilwoman Heaney: Planning Board, Conservation Advisory Commission, Joint NRI Committee, and Climate Smart Task Force
- Councilman Murphy: Short Term Rental Legislation Committee Chair, Board of Ethics, Recreation Commission and Justice Court Liaison.
- Councilman Rochfort: Comprehensive Plan Review for Hospitality, Zoning Board of Appeals, Killlearn Road and Project manager for the Camby Road Bridge Replacement.

**Name the following as Interim Successors in the absence of the Town Supervisor:**

1. Robert Audia
2. Michael Murphy
3. Joseph Rochfort

- **Per the Code of Ethics, any elected official, employee or volunteer with an in interest in any business or organization that might come before the Town, must declare that interest and provide a written notice of such interest to the Town Supervisor.**
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- **Name the Bank of Millbrook as the Official Depository of Town funds.**

- Establish the regular meetings of the Zoning Board of Appeals to be held on the third Tuesday of the month beginning at 7:30PM.

**Zoning Board of Appeals  
2024 Meeting Dates and Submission Deadlines**

<b>ZBA Meeting Dates</b>	<b>2023 Submission Dates</b> <i>*At NOON, 3 Weeks Before Meeting*</i>	<b>Additional Submission for Ongoing Applications</b> <i>*At NOON, 3 Weeks Before Meeting*</i>
January 16, 2024	December 26, 2024	December 26, 2024
February 20, 2024	January 30, 2024	January 30, 2024
March 19, 2024	February 27, 2024	February 27, 2024
April 16, 2024	March 26, 2024	March 26, 2024
May 21, 2024	April 30, 2024	April 30, 2024
June 18, 2024	May 28, 2024	May 28, 2024
July 16, 2024	June 25, 2024	June 25, 2024
August 20, 2024	July 30, 2024	July 30, 2024
September 17, 2024	August 27, 2024	August 27, 2024
October 15, 2024	September 24, 2024	September 24, 2024
November 19, 2024	October 29, 2024	October 29, 2024
December 17, 2024	November 26, 2024	November 26, 2024

All required materials, applications and fees must be received by the noon deadline, three weeks prior to the meeting.

For supporting documentation, for an ongoing application, the materials must be provided three weeks prior to the meeting date or review of the application will be delayed to the following month

Email address for Zoning Board of Appeals: [zba@washingtontny.org](mailto:zba@washingtontny.org)

- Establish the regular meetings of the Town Planning Board to be held on the first Tuesday of the month beginning at 6:00 PM.

**PLANNING BOARD  
2024 MEETING DATES AND SUBMISSION DEADLINES**

<b>PLANNING BOARD MEETING DATES</b>	<b>Administratively Complete</b> <i>*At NOON, 2Weeks Before Meeting*</i>	<b>Additional Submission for Ongoing Applications</b> <i>*At NOON, 2 Weeks Before Meeting*</i>
January 2, 2024	December 19, 2024	December 19, 2024
February 6, 2024	January 23, 2024	January 23, 2024
March 5, 2024	February 20, 2024	February 20, 2024
April 2, 2024	March 19, 2024	March 19, 2024
May 7, 2024	April 23, 2024	April 23, 2024
June 4, 2024	May 21, 2024	May 21, 2024
July 2, 2024	June 18, 2024	Jun 18, 2024
August 6, 2024	July 23, 2024	July 23, 2024
September 3, 2024	August 20, 2024	August 20, 2024
October 1, 2024	September 17, 2024	September 17, 2024
November 5, 2024	October 22, 2024	October 22, 2024
December 3, 2024	November 19, 2024	November 19, 2024

All required materials, applications and fees must be received by the noon deadline, two weeks prior to the meeting.

For supporting documentation for an ongoing application, the materials must be provided two weeks prior to the meeting date or review of the application will be delayed to the following month.

Email address for Planning Board Clerk: [PlanningBoard@Washingtonny.org](mailto:PlanningBoard@Washingtonny.org)

- **Appoint the law firm of Van de Water and Van de Water as Attorneys for the town.**
- **Authorize the Supervisor to invest town funds in time or authorized investments as approved by the Town Board.**
- **Establish the official rate of mileage, as the IRS rate of mileage of sixty -seven cents (00.67) per mile, for reimbursement to employees and elected officials while on official Town business.**
- **Appoint the Poughkeepsie Journal and/or Millerton News as the official newspapers of the Town.** Legal notices will be published dependent upon publication needs.
- **Approve the procurement of a blanket undertaking** from a duly authorized corporate surety covering the officers, clerks and employees of the town. Any such blanket undertaking entered into must indemnify against losses caused by the failure of the officers or employees to faithfully perform their duties or by their fraudulent or dishonest acts.
- **Approve the compensation of all the employees within the limits of the appropriated funds as established in the 2023 Town Budget.** All non-salaried, full-time employees are to receive time and a half for hours worked over forty (40) hours per week when approved in advance by their direct Supervisor.
- **Establish the rates of compensation for all officials and employees as indicated in the 2024 budget without a previous audit from the Town Board.**

**2024 Town of Washington**  
**Schedule of Salaries**  
**Elected/Appointed Officials**

**OFFICER POSITION Account Code 2024**

**A FUND Approved**

- Joe Rochfort Councilmen A.10101.01 \$5,220.11
- Mike Murphy Councilmen A.10101.01 \$5,220.11
- Robert Audia Councilmen A.10101.01 \$5,220.11
- Leslie Heaney Councilwomen A.10101.01 \$5,220.11

- Justice Justice A.11101.01 \$18,482.54
- Court Clerk (PT) Court Clerk A.11101.01.14 \$18,720.00
- Gary E. Ciferri Supervisor A.12201.01 \$20,879.31
- Lois Petrone Bookkeeper A.12201.01.16 \$59,000.00
- Natalie Thorpe - Deputy Tax Collector Deputy Tax Collector A.13301.01 \$35,520.00
- Lisa Evangelista Assessor A.13551.01 \$55,487.00
- Kathleen Moro(15 hrs pr week @ 51 Weeks) Assessor's Clerk A.13551.01.17 \$16,830.00
- Michael Olivette (15 hrs pr week @ 51 Weeks) Assessor's Aide A.13551.01.19 \$16,830.00
- Clair Eskdale Clerk (Asessor's Dept) A.13551.01.18 \$14,918.00
- Christine Briggs (Town Clerk's Salary) Town Clerk A.14101.01 \$69,648.17
- Kristin DiFiore (budgeted at 30 hrs pr week, was 37 hrs pr week) Deputy Town Clerk A.14101.01.24 \$53,352.00
- Earl Smith capped at 5000.00 Cleaner A.16201.01 \$5,000.00
- Anthony De Bonis Dog Control Officer A.35101.01 \$12,528.04
- Joseph Spagnola Highway Super A.50101.01 \$71,737.62
- Kathleen Velletri (15hrs per week) Deputy Highway Super A.50101.01.29 \$19,500.00
- Rec Director Recreation Director A.70201.01 \$60,000.00
- Rec Assistants (1 Toddler Program) Recreation Assistant A.73101.01.40 \$25,000.00
- Rec Assistant A.70201.01.30 \$15,000.00
- Pool Groundskeepers (1 PT) Groundskeeper A.71101.01.31 \$7,000.00
- Matthew Purcell Groundskeeper A.71101.01.31 \$49,275.20
- Joseph Magnarella Solid Waste Attdt A.81601.01 \$27,405.01
- John Hay/Ed Wheeler Solid Waste Attdt A.81601.01 \$6,000.00
- TOTAL A FUND \$698,993.34
- B FUND
- James Brownell Constable B.31201.02 \$30,789.58
- Jonathan lalongo - Building Inspector Building Inspector /ZBA B.36201.02 \$52,800.00
- ZBA Secretary - (PT 6 hrs pr week) \$20.00 pr hr ZBA Secretary \$6,240.00
- PB Secretary (PT 12 hrs a week) \$20.00 pr hr PB Secretary \$12,480.00
- TOTAL B FUND \$102,309.58
- HIGHWAY DEPARTMENT
- Charles Erts Auto Mechanic DB.51301.04 \$70,720.00
- Jason Murphy MEO DB.51101.04 \$54,392.00
- Joseph Erts MEO DB.51101.04 \$57,782.40
- Kevin Granger MEO DB.51101.04 \$57,200.00
- Michael Llanes H/MEO, DB.51101.04 \$60,278.40
- Tom Burns MEO DB.51101.04 \$53,560.00
- Wayne Gruntler Forman -MEO DB.51101.04 \$68,640.00
- TOTAL HIGHWAY \$422,572.80

Request a motion to open the Public Hearing entitled "Short Term Rental Legislation"

- Public Comments
  
- Review Claims as Presented
- Annual Audit of the Accounts of the Town Supervisor/Bookkeeper, Town Clerk, Tax Collector
- Close Meeting