

Dutchess County Office of Real Property Tax Services

Request for Owner Name Change or Removal on Assessment Records

IMPORTANT: If a deed has been or will be filed with the County Clerk you do not need to request a name change. Owner information will be updated during the normal course of business.

Mailing addresses are maintained by the local assessor's office.

Town/City: _____

Parcel ID (Grid Number): _____

Current Owners' Names: _____

Daytime Phone: _____

I would like to:

- CHANGE** my name on the assessment records to
_____ (Please PRINT clearly.)
due to enclosed:
 - Marriage Certificate
 - Divorce Decree
 - Other Court Order

- ADD** my name to the assessment records. I am the legal heir per enclosed will or court order.
_____ (Please PRINT clearly.)

- REMOVE** a current owner's name from the assessment records due to enclosed death certificate or court order.

PROPER DOCUMENTATION MUST BE INCLUDED WITH THIS REQUEST.

I affirm that I have the authority to make this request. I acknowledge that adding, removing, or changing a name on the assessment roll DOES NOT change my current deed.

Signature

Date

RETURN TO: Dutchess County Office of Real Property Tax, 22 Market Street, Poughkeepsie, NY 12601
For questions, please call: (845) 486-2140