



P.O. Box 667 Millbrook NY 12545 845-677-3419

December 16, 2022,

Re: REVISED BridgeNY Program

The Town of Washington is seeking to retain an engineering and/or grant writing firm to assist in preparing an application for funding under the Bridge NY Program. The Town is in the process of evaluating a culvert, located on Oak Summit Road near the intersection with Dutchess County Route 90, which may be a strong candidate for the development of funding application.

PIN	CIN	Road/Feature	Schedule	Funding
TBD	unk.	Oak Summit Road Culvert over Sprout Creek	Application Deadline: January 13, 2023	TBD

Firms submitting an EOI must have the available staff to complete the application by January 13, 2022. Please do not apply if you are unable to meet this deadline.

As part of the application process, consultant work may include determining existing conditions, assessing feasible alternatives, identifying potential right of way and utility needs, listing permit requirements, quantifying construction costs, and preparing a project implementation schedule.

If the Oak Summit Road structure application is awarded funding, the Town may retain the selected consultant to perform the following services: preliminary and final design, right-of-way incidentals and acquisition, construction support and inspection. A DBE goal of 20% would apply for this future work.

The Town, as sponsor for the project, and in accordance with the NYSDOT PLAFAP, is soliciting an Expression of Interest (EOI) by project specific selection method. The Town will select the most highly qualified firm according to the following criteria listed in decreasing order of importance:

- Understanding of the work to be done.....30%
- Experience with similar types of projects..... 25%
- Quality of staff for work to be done..... 20%
- Familiarity with Federal and State requirements...15%
- Financial Responsibility.....10%

If you are interested in pursuing this project, please electronically submit a PDF of your Expression-of Interest (EOI) to the email address below no later than 12pm on Wednesday December 21, 2022. The subject of the email should include "EOI Bridge NY. Grant Writer"

An EOI consists of no more than three (3) typewritten, double-sided pages (6 pages in PDF) providing supplemental information to the material submitted for the RFQ. THE EOI should include the hourly rates of key personnel. Successful firms will be selected based on an evaluation of the material submitted for the RFQ and supplemental information provided in the EOI.

Firms will be notified of the EOI evaluation results by Thursday, December 22, 2022. If there are any questions, feel free to contact Kathleen Velletri by phone at 845.677.3419 ext. 110 or by email at hwydept@washingtontny.org EOI may be submitted to this e-mail address as well.