

**Town of Washington**  
**Town Board**  
**4/12/18**

The Town Board of the Town of Washington held their regular meeting on Thursday, April 12, 2018, at the Town Hall, 10 Reservoir Drive, Millbrook, NY. Supervisor Gary Ciferri called the meeting to order at 7:00 PM with the following present: Councilmen Stephen Turletes, Robert Audia and Michael Murphy, Town Clerk Mary Alex, Highway Superintendent Joseph Spagnola, Bookkeeper Dana Sukow, Recreation Director Chelsea Edson and Assistant Recreation Director Kelly Cassinelli.

Supervisor Ciferri began the meeting with the Pledge of Allegiance.

Ms. Edson and Mrs. Cassinelli were present to discuss the opening of the Park and Pool. Ms. Edson said that the Town has hired Ricky Butts as the park caretaker. He will begin on Monday, April 16<sup>th</sup>. Tom Fiore will introduce him to the job including the equipment the town has, the different buildings and various responsibilities. Tom will go back in May to begin explain the whole pool opening process.

Ms. Edson discussed the pre-opening projects. There are dead trees to be taken down and she will be contacting Kennedy Tree Service and Out on a Limb for quotes. Ms. Edson has provided Highway Superintendent Spagnola with a proposed calendar for the highway department to work on the pool and filter bed. She hopes this will alleviate last minute requests. Mr. Spagnola said that they will work together to ensure the pool opening.

Highway Superintendent said he met last year with Kevin Haight, a reputable pool contractor. He spoke about upgrading the filter system for \$2500.00 - \$3,000.00 that will eliminate the need to go through this process in the future. Annually the town pays about \$1,000.00 for sand replacement. A trench would be needed for electric, which is something the town can do, and there is an electric pole nearby. The system would attach to the pipe that goes under the road. The Board asked Mr. Spagnola to speak again with Mr. Hight to determine if this can be completed this year. The Board asked that Ms. Edson include the amount in the 2019 budget request.

Supervisor Ciferri asked about the condition of the baseball field, as he was contacted by a Town of Washington parent whose child plays with the Town of Clinton Little league. Parents say the field is in poor shape. Ms. Edson said that the Town just hired a caretaker, so work hasn't yet commenced on the field. She advised that she was asked by the Town of Clinton program to upgrade the clay on the field. There isn't any money in the budget, and the town does not require them to pay a fee to use the field. At this time, her plan is to have Ricky kill the weeds, rake the field, and if available, the highway department roll the field. In the future, she will have to inform them that the field will not be available until at least April 26<sup>th</sup>. The coach has provided her with insurance. Councilman Audia said he walked the park and believed that the field will be fine to use.

Ms. Edson said that the wood chips at the playground are scheduled to be replaced in May. The pool will open for swimming the first weekend in June. It takes two weeks to fill the pool. Town Clerk Alex said that there is erosion of the bank on the right side of the stream. Blocks will probably be needed to stop further problems.

Ms. Edson provided the Board with a quote from JP Woods Inc. to replace the turning dock. The Board requested that the highway department demolish and remove the current dock and Mr. Woods provided an updated quote by next Friday. They requested that Ms. Edson seek other bids as per the procurement policy. The Town Board scheduled a special meeting for Monday, April 23<sup>rd</sup>, at 12 noon to review any quotes.

Bookkeeper Sukow provided the Town with reports for the month of March. The Town received a sales tax check in the amount of \$43,350.13. The Annual Financial Report is being finalized and will be submitted shortly.

At the request of Planning Board Secretary Caul, on a motion made by Councilman Turletes and seconded by Councilman Audia:

The Town Board approved the use of the Planning Board B.8020.0400 line to accommodate the \$20.00 shortfall from the Escrow of an applicant that was previously before the Planning Board.

The vote was as follows:

Supervisor Ciferri:	Aye
Councilman Turletes:	Aye
Councilman Audia:	Aye
Councilman De Bonis:	Absent
Councilman Murphy:	Aye

For informational purposes, the Board was provided with the following overtime costs snow only:

2013/14: \$27388.08  
2014/15: \$51073.01  
2015/16: \$7478.94  
2016/17: \$34,328.76  
2017/18: \$44,849.99

Highway Superintendent Spagnola, Bookkeeper Sukow and Town Clerk Alex met with Stephen Naughton who provides disaster assistance administration for New York State, in regard to snow storm Stella. All paperwork has been properly submitted and the town has requested reimbursement in the amount of \$30,000.00.

The crew is in the process of cleaning and clearing roads and fixing lawns from the recent storms. Three residents have contacted him regarding trees to be removed because they think they are the responsibility of the Town. Highway Superintendent said they are not town trees. He has been in contact with the Association of towns for a policy example, and they are working on it. The trees are not considered the town's responsibility unless they are in the road. The department is trying not to go on people's property.

Highway Takings are for widening the road, drainage and safe travel. Highway Superintendent Spagnola asked does the Town want to adopt a policy? He is asking for assistance and clarification from the Board. If there is a dead tree limb, do we go in and remove it, do we notify the property owner and advise them they need to take them down. Highway Superintendent Spagnola needs affirmation that what we are telling residents is correct; and if the Town creates a policy, are we creating a liability?

The Highway Department spring work schedule includes will grading of the dirt roads. The department spent \$3300 to fill the calcium tank. The material is used to keep dust down on dirt roads. Beaver dams

are located on Kennels Rd and on Bangall Rd. They will be watching and cleaning them on a daily basis. Black snakes are on them in the summer time. Killlearn Rd. had 600 feet of drainage improvements placed on the top section in 2017. It held and work will begin on the lower end this year. Easy Street Cleaning has been in Town for 2 days and the cost was \$3500.00. The new loader and brush is working successfully, saving the town over \$10,000.00 with Easy Street Cleaning.

Highway Superintendent said in the future the town may need to hire someone to clean the pool. The schedules of the highway and recreation department seem to clash in April and May when both departments have the most projects.

Howard Schuman asked can the highway department do anything about Halcyon Road and the beer cans that litter the road? It's the property owner's responsibility.

The Town has been asked to continue their support of Parkinson's Awareness Month by the Mid-Hudson Parkinson's Disease Awareness Organization. The following Proclamation for Parkinson's Awareness Month was introduced by Town Clerk Alex and approved by the Town Board:

### **Parkinson's Awareness Month Proclamation**

WHEREAS, Parkinson's disease is a progressive neurological movement disorder of the central nervous system, which has a unique impact on each patient; and

WHEREAS, according to the Parkinson's Action Network, the Parkinson's Disease Foundation, the American Parkinson's Disease Association and the National Institute of Health, there are over one million Americans diagnosed with Parkinson's disease; and

WHEREAS, symptoms include slowness, tremor, difficulty with balance and speaking, rigidity, cognitive and memory problems; and

WHEREAS, although new medicines and therapies may enhance life for some time for people with Parkinson's, more work is needed for a cure; and

WHEREAS, increased education and research are needed to help find more effective treatments with fewer side effects and ultimately a cure for Parkinson's disease; and

WHEREAS, a multi-disciplinary approach to Parkinson's disease care includes wellness, support and caregiver groups, and

NOW, THEREFORE, WE, the Town of Washington Town Council do hereby proclaim April as Parkinson's Awareness Month in the Town of Washington.

Town Clerk Alex advised that the Town has discussed increased fees in several areas. Based upon actual costs, the following fee schedule has been proposed. Per the Town's Zoning Ordinance, the Board is required to hold a Public Hearing on these increases. On a motion made by Councilman Murphy and seconded by Councilman Audia, the Board scheduled a Public Hearing for Thursday, May 10, 2018, at 7:00 PM to hear any and all comments on the following proposed fee increases:

	A	C	D	E	F	H
1	<b>FEE TYPE</b>	<b>Current</b>		<b>Proposed</b>		
2	<b>PLANNING BOARD</b>					
3						
4	<b>Preapplication Meeting</b>	None		<b>\$100.00</b>		
5						
6	<b>Sketch Plan Application</b>	None		<b>\$250.00</b>		
7						
8	<b>SUBDIVISION</b>					
9	<b>Preliminary Approval</b>					
10	<b>Minor Subdivision up to 4 Lots</b>					
11	<b>Application Fee</b>	\$500.00		<b>\$750.00</b>		
12	<b>Fee Per New Lot</b>	\$200.00		<b>\$250.00</b>		
13						
14	<b>Final Approval</b>	\$500.00		<b>\$750.00</b>	*	
15	<b>Minor Subdivision up to 4 lots</b>	\$200.00		<b>\$200.00</b>	*	
16	<b>Recreation Fee Per Lot</b>	\$2,000.00		<b>\$4,000.00</b>		
17						
18	<b>Preliminary Approval</b>					
19	<b>Major Subdivision 5+ Lots</b>					
20	<b>Application Fee</b>	\$500.00		<b>\$850.00</b>		
21	<b>Fee Per New Lot</b>	\$200.00		<b>\$250.00</b>		
22						
23	<b>Final Approval</b>					
24	<b>Application Fee</b>	\$500.00		<b>\$850.00</b>	*	
25	<b>Fee Per Lot</b>	\$200.00		<b>\$200.00</b>	*	
26	<b>Recreation Fee Per Lot</b>	\$2,000.00		<b>\$4,000.00</b>		
27	*To be paid whether or not					
28	the Planning Board waives the					

29	requirements for Final Approval				
30	<b>Lot Line Change</b>				
31	<b>Application Fee Up to 5.9 acres</b>	\$300.00		<b>\$600.00</b>	
32	<b>Application fee 6 to 15.9 acres</b>	\$500.00		<b>\$900.00</b>	
33	<b>Application Fee 16 acres or more</b>	\$750.00		<b>\$1,200.00</b>	
34					
35	<b>Site Plan</b>	\$400.00		<b>\$600.00</b>	
36	<b>Special Use Permit</b>	\$400.00		<b>\$600.00</b>	
37	<b>Wetlands Permit</b>	\$400.00		<b>\$400.00</b>	
38	All applications require an Escrow to				
39	be established. \$750.00 minimum				
40					4/12/2018 Proposed

	A	C	E
1	<b>FEE SCHEDULE</b>		
2			
3	<b>ZONING BOARD OF APPEALS</b>	Current	<b>Proposed</b>
4			
5	<b>Use Variance</b>	\$150.00	<b>\$400.00</b>
6			<b>Establish Escrow of \$500.00</b>
7			
8	<b>Setback Variance</b>	\$150.00	<b>\$400.00</b>
9	<b>For each additional setback</b>		<b>\$125.00</b>
10			<b>Establish Escrow of \$500.00</b>
11			
12	<b>Interpretation</b>	\$150.00	<b>\$500.00</b>
13			<b>Establish Escrow of \$750.00</b>
14			
15	<b>BUILDING &amp; ZONING</b>		
16	<b>Inspections for Compliance</b>	None	\$100.00 per hour, 1 hour minimum
17	<b>Site Inspection: (Rentals, Air BnB, etc.)</b>	None	\$100.00 per hour, 1 hour minimum
18	<b>Stop Work Order/Cease &amp; Desist</b>	None	\$100.00 per hour, 1 hour minimum
19			

20	<b>DOG LICENSES</b>		
21	<b>Late Fee</b>	None	<b>\$2.00 per month</b>
22	<b>DCSPCA Boarding &amp; Vaccination Fees</b>		
23	<b>Boarding per day beginning when admitted</b>		\$45.00
24	<b>Dangerous Dog Seizure Fee</b>		\$150.00 plus \$45.00 per day
25	<b>Vaccinations:</b>		
26	<b>Rabies, Distemper, Bordatella</b>		\$60.00
27	<b>Emergency Vet Care</b>		Customary Fees for Veterinarian
28			
29			4/12/2018

The vote was as follows:

Supervisor Ciferri: Aye  
 Councilman Turletes: Aye  
 Councilman Audia: Aye  
 Councilman De Bonis: Absent  
 Councilman Murphy: Aye

Town Clerk Alex advised that monthly minutes have been disseminated to Board members and filed accordingly. Monthly reports have been received and filed from the Recreation Department, Town Clerk, Tax Collector, Building and Zoning and Justice Court.

Councilman Steve Turletes provided the Recreation report. The Commission held their meeting last night. Many of the programs are over for the season.

Open team basketball: 12 -24 participants

Adult Indoor Soccer @ Dutchess Day: Successful

Adult volleyball pickup games at the village hall: ongoing

Easter Egg Hunts both canceled due to unsafe conditions due to the weather. The Easter Bunny visited at the Village Hall and met over 75 families for pictures and candy.

Family Open Gym started March 9: finished.

Indoor Lacrosse @ Dutchess Day: finished

Kindergarten basketball: 14 participants

Golf Clinic 5 participants

**New programs**

Adult 3 x 3 men's basketball begins Monday at Middle School. Ages 25 +

Youth Dodgeball April 16 Grades 4 – 12, co-ed

Senior Citizen: Registration for Hunterdon Hills Playhouse, Steele Magnolias, Wednesday, May 9<sup>th</sup>

The Millbrook Tribute Garden provided a donation making this a complimentary trip for seniors.

June 6<sup>th</sup> Senior Picnic at the Town Park

Pickle Ball for adults.

Councilman Robert Audia advised that the Engineer from Dutchess County Planning Department has approved all of the work associated with the Front Entrance Improvement Project through the

Community Development Block Grant program. Once all the paperwork has been submitted by Ferrari and Sons, it will be forwarded to the County for final release of any remaining funds.

Councilman Michael Murphy advised that he attended a meeting at the Village Hall. Mayor Brown invited us to attend a meeting to discuss the fire department budgets. Town Clerk Alex and Fire Department President Matt Rochfort discussed the house side of the budget, the firematic side and the rescue squad. Town Clerk Alex provided Mayor Brown with specifics on how the village and town share of the firematic expenses are determined. The truck fund money was discussed, and the Mayor provided information to assure the town that the \$60,000.00 for the past three years has been placed in the truck fund. Mayor Brown said the state auditor told him that there is not a cap limiting the amount to be set aside. The municipalities must have made that determination sometime in the past. The Town will follow up with the State Comptroller's office.

The discussion also covered the rescue squad and the number of volunteers available to provide coverage. Mayor Brown said that in the future, he expects to have to contract for additional coverage and eventually 24/7 coverage. It is a reality that there are few new volunteers, and the Boards and the community should be aware that if the Village needs to contract for additional coverage then taxes will increase.

This is the breakdown based upon the current budgeted amount. The final amount will not be determined until the Village votes on the budget.

This is how the Village/Town breakdown has been calculated in the past.

Ask the Assessor for the Village Assessment and the Town Wide Assessment.

Village Assessment            211,407,645

Town Wide Assessment    1,177,325,437

To determine the multiplier, divide the Village Assessment by the Town Wide Assessment.

$211,407,645 / 1,177,325,437 = 0.179566$  (round up to .18)

Add the full fire department budget + rescue squad budget = total taxable amount

A 3410 + A 4540 = x.18

$310,100 + 267,000 = 577,100 \times .18 = 103,878$  (Village Share)

$A.0000.2262 = 473,222$  Town Share

Town Share /Town Fire Tax Assessment (Town outside the village no exemptions) = Town Fire Tax Rate

$473,222 / 1,183,406.9988 = 0.39988$

2018 Rate per thousand: 0.36

2019 Proposed rate : 0.40 per thousand

Supervisor Ciferri left the meeting due to illness. Councilman Turletes stepped in as Supervisor.

On a motion made by Councilman Turletes and seconded by Councilman Murphy, the following claims were accepted as presented:

General Fund A:            \$99,490.35

Fund B:                      \$1,471.48

Fund DB: \$56,411.40

The vote was as follows:

Supervisor Ciferri:	Absent
Councilman Turletes:	Aye
Councilman Audia:	Aye
Councilman De Bonis:	Absent
Councilman Murphy:	Aye

On a motion made by Councilman Murphy and seconded by Councilman Audia, the Town Board scheduled a meeting for 12 noon on Monday, April 16, 2018 to discuss the Highway Department fleet of trucks. The vote was as follows:

Supervisor Ciferri:	Absent
Councilman Turletes:	Aye
Councilman Audia:	Aye
Councilman De Bonis:	Absent
Councilman Murphy:	Aye

There being no other business, on a motion made at 10:00 PM by Councilman Audia and seconded by Councilman Murphy, the meeting was closed at 10:00 PM

The vote was as follows:

Supervisor Ciferri:	Absent
Councilman Turletes:	Aye
Councilman Audia:	Aye
Councilman De Bonis:	Absent
Councilman Murphy:	Aye

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Mary Alex, Town Clerk