

Town of Washington
Town Board
March 10, 2016

The Town Board of the Town of Washington held their regular meeting on Thursday, March 10, 2016, at the Town Hall Reservoir Drive, Millbrook. The meeting was called to order by Supervisor Gary Ciferri with the following present: Councilmen Stephen Turletes, Al De Bonis and Michael Murphy, Town Clerk Mary Alex, Highway Superintendent Joseph Spagnola and Bookkeeper Dana Sukow.

Present: Howard Schuman, Judith Balfe and Steve Alex.

Supervisor Ciferri opened the meeting with the Pledge of Allegiance.

Supervisor Ciferri thanked Town Clerk Alex for writing and distributing a town newsletter which includes timely information for residents. Town Clerk Alex said she thought this would be a good way of providing functional, important information.

Supervisor Ciferri received correspondence from Mayor Hurley regarding the recent change in rescue squad services to the community. The Village has entered into an agreement with Northern Dutchess Paramedics. Mr. Spagnola elaborated and said that NDP will be providing coverage seven days a week. He praised the members of the Rescue Squad for stepping up and ensuring we had coverage when Trans Care closed down their operation.

Supervisor Ciferri provided the Board with a newsletter from the Dutchess County Sports Museum, as they are looking to get the word out on what they are doing.

Steve Alex, of The Chazen Companies, met with the Board regarding two bridge projects currently being assessed. He recapped that they board met on February 26th with Mr. Metzger regarding the Stanford Rd. project. Mr. Metzger has a dam adjacent to the area to be replaced. Mr. Metzger has notified Mr. Alex that he enjoys the flora, fauna and aesthetics of the pond with the dam. He is investigating the feasibility of taking action himself on the dam. He looks upon this as being a cooperative neighbor and would like to work in concert with the town on schedules and design. Mr. Metzger has requested and been provided by the town reports and information so he can meet with his contractors. Mr. Metzger expects to be back in touch with the town on his decision in the next several weeks. The Board looks forward to working in concert with Mr. Metzger and hopes to hear affirmatively from him.

Mr. Alex recommended that the Board proceed with the design of the culvert and work with the assumption that Mr. Metzger will coordinate and be responsible for the dam portion of the project. On a motion made by Councilman De Bonis and seconded by Councilman Murphy, the following Resolution was offered:

Resolution for Professional Services Related to Stanford Road Culvert Replacement

WHEREAS, the Town of Washington is responsible for the maintenance and upkeep of the roadways, culverts and bridges within their boundaries; and

WHEREAS, the bridge/culverts spanning the stream on Stanford Rd. adjacent to properties owned by Samuel & Thomas Metzger on the east and Cathy G. Morrell on the west has received low grades by the Dutchess County Department of Public Works Inspectors; and

WHEREAS, the Town of Washington Town Board, on the advice of former Highway Superintendent Llanes, has investigated several options for the repair of the bridge/culvert; and

WHEREAS, the Town understands that the Owner of the adjacent, small dam may be proceeding with repairs and modifications to the structure, independent of this project which may mitigate or mitigate or eliminate potential impacts to a new culvert; and

WHEREAS, the Town Board has engaged The Chazen Companies to make multiple site visits, complete a hydrologic and hydraulic study, conduct preliminary environmental assessments, and an initial assessment for replacement or repair of the existing structure; and

WHEREAS, the Town in conjunction with TCC understands

- The Stanford Road culvert includes two (2) eight feet diameter metal corrugated pipes, adjacent to a Class A dam. The dam is privately owned and privately maintained. The dam spillway conditions appear to be adversely affecting the inlet conditions of the culvert.
- The stream conveyed by the dam and the culverts is Class (B)(T), and is therefore a NYSDEC-regulated trout stream, also regulated by the Army Corps of Engineers (Corps).
- The Town has communicated with the property owner of the adjacent dam to discuss the viability of removing the dam. The property owner has expressed his desire to keep a dam and is exploring options to repair or replace the structure.
- The Town is willing to close the section of Stanford Road during the main portion of construction. Chazen will need to minimize the road closing duration to the extent practical.
- The new culvert will need to meet current NYSDOT standards.
- The new culvert should be a single culvert, open bottom, or partially buried, typically requested by the NYSDEC and Corps as part of their Nationwide Permit and Section 401 Water Quality Certificate requirements.
- The Town is seeking either a new culvert with the removal of dam, and upstream stream restoration/stabilization plan OR a new culvert with a spillway/energy dissipater for dam overflow mitigation.

- The Town would like to perform construction during the 2016 construction season, if possible, or immediately at the start of the 2017 construction period, and;

WHEREAS, Based upon current information and decisions made by the Town Board, The Chazen Companies has revised the tasks and costs as follows:

Task 001 – Consultation Services with Corps and NYSDEC

As the Town and Chazen work through the design option, there may be a need to obtain guidance regarding impacts to aquatic resources and/or permitting implications. It may also be beneficial to informally consult with the Corps or NYSDEC as needed. Chazen has consulted with the NYSDEC and may continue to consult with both the NYSDEC and Corps. Chazen will continue to provide these services, on a T&M Hourly basis, under this task. \$3,120.00

Task 002 – Wetland Delineation (Completed)

Task 003 – Topographic and ROW Survey (Completed)

Task 004 –Stanford Culvert Construction Drawings and Specifications Scope –

Chazen will prepare construction drawings for the new culvert with a pre-engineered bottomless concrete culvert. The proposed design will also include guiderails.

The construction drawings will include the following: • Title Sheet. • Notes and Legend Sheet. • Demolition Plan. • Culvert Replacement/Site Layout Plan. • Construction Details. • Specifications. Deliverables –

Chazen will provide the appropriate number of copies of the drawings for the Town’s use. \$17,000.00

Task 005 –Spillway and Energy Dissipater Construction Drawings and Specifications (Removed)

Task 006 –Opinion of Probable Cost

Chazen will modify our preliminary opinion of probable cost to construct the culvert replacements based on publicly bidding the work and utilizing prevailing wage schedules. \$1,750.00

Task 007 – Dam Modification Permitting (Removed)

Task 008 – Permitting

Scope – The work described above will require authorization from the Corps of Engineers under Section 404 of the Clean Water Act (Nationwide Permit 3 or 14), the NYSDEC under Environmental Conservation Law Article 15, Use and Protection of Waters (likely a blanket Section 401 Water Quality Certificate) and the Town of Washington §396 Wetlands and Watercourse Law; and

WHEREAS, as the Town Board moves forward with the project it is expected that the Town will use Town funds, CHIPS funding and potentially Bond Anticipation Notes, which may be extended into a long term Bond; and

NOW, THEREFORE, BE IT RESOLVED THAT the Town Board of the Town of Washington does hereby authorize Supervisor Gary Ciferri to sign the Professional Services Change Order # 2 with The Chazen Companies as it details the services outlined above for a fee not to exceed \$48,295.00.

The vote was as follows:

Supervisor Ciferri: Aye

Councilman Turletes: Aye

Councilman Audia: Absent

Councilman De Bonis: Aye

Councilman Murphy: Aye

The following resolution was offered by Councilman Murphy and seconded by Councilman DeBonis:

RESOLUTION FOR PROFESSIONAL SERVICES RELATED TO THE OAK SUMMIT ROAD CULVERT

WHEREAS, the Town of Washington is responsible for the maintenance and upkeep of the roadways, culverts and bridges within their boundaries; and

WHEREAS, the culvert spanning the stream on Oak Summit Rd. adjacent to properties owned by Timothy and Carolyn Marshall has received low grades by the Dutchess County Department of Public Works Inspectors; and

WHEREAS, the Town of Washington Town Board, on the advice of former Highway Superintendent Llanes, has investigated several options for the repair of the bridge/culvert; and

WHEREAS, the Town Board has engaged The Chazen Companies to make multiple site visits, complete a hydrologic and hydraulic study, conduct preliminary environmental assessments, and an initial assessment for replacement or repair of the existing structure; and

WHEREAS, a preliminary analysis of two alternate culvert configurations to mitigate the flooding conditions at existing the existing culvert at Oak Summit Road have been proposed to the Town Board, along with the associated costs. The suggested alternatives do not include a downstream analysis; and

WHEREAS, the Town Board has reviewed both alternatives and have met with Mr. Marshall to advise him of their options; and

WHEREAS, the Town Board has listened to Mr. Marshall's concerns, as well as looked at ways to mitigate the issues he raised; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Washington Town Board has resolved to engage The Chazen Companies to design Alternative 2 which proposes to divert the tributary watercourse that currently is a tributary from the Camby Road watershed. The tributary flow from Sprout Creek will continue to be conveyed under the Oak Summit Road culvert. The Oak Summit Road culvert will also need to be resized; and

BE IT FURTHER RESOLVED, that Mr. Marshall will be contacted to have a site meeting to ensure that his concerns are understood and addressed.

The vote was as follows:

Supervisor Ciferri: Aye
Councilman Turletes: Aye
Councilman Audia: Absent
Councilman De Bonis: Aye
Councilman Murphy: Aye

Mr. Schuman said, speaking on behalf of the CAC, have you considered the downstream affect? What about the water going into Verbank? Mr. Alex said the town is obligated to perform a water study to determine if there are any downstream impacts.

Ms. Sukow presented the Town Board with a Revenue and Expense report and noted that a Cablevision Franchise Fee was paid in the amount of \$17,000.00. The Town will be in receipt of the total budgeted tax collection and it will be posted next week. The bank account statements were available for the Town Board's review. Ms. Sukow continues to reconcile the accounts and will be working with D'Arcangelo Accounting to complete several reconciliations that require additional review.

Ms. Sukow advised the Board that the Transfer Station billing that was recently sent for previous years netted some payments. The following accounts have requested the fees to be waived as they were able to provide documentation of payment or the accounts have since been closed. On a motion made by Councilman Murphy and seconded by Councilman De Bonis the following accounts had transfer fees from 2013 -14 waived:

Hughes \$20.00
Hill \$105.00
Clum \$200.00 (paid)
MCSD \$150.00

The vote was as follows:

The vote was as follows:

Supervisor Ciferri: Aye
Councilman Turletes: Aye
Councilman Audia: Absent
Councilman De Bonis: Aye
Councilman Murphy: Aye

Ms. Sukow noted that she had received correspondence from the New York State and Local Retirement System that Edward Wheeler has filed paperwork to retire on April 30, 2016.

On a motion made by Councilman Turletes and seconded by Councilman Murphy the Board authorized Ms. Sukow authorization to establish a Direct Deposit program for employees paychecks. The vote was as follows:

The vote was as follows:

Supervisor Ciferri: Aye
Councilman Turletes: Aye
Councilman Audia: Absent

Councilman De Bonis: Aye
Councilman Murphy: Aye

On a motion made by Councilman De Bonis and seconded by Councilman Turletes the Board authorized Bookkeeper Dana Sukow, Town Clerk Mary Alex and Deputy Town Clerk Irene Wing the ability to inquire about bank balances on all town accounts. The vote was as follows:
The vote was as follows:

Supervisor Ciferri: Aye
Councilman Turletes: Aye
Councilman Audia: Absent
Councilman De Bonis: Aye
Councilman Murphy: Aye

Ms. Sukow advised that there is a CD in the amount of \$118,449.03 coming due on March 16th. The Board decided to roll the CD over for an additional six months.

Highway Superintendent Spagnola advised that the Town has until August to complete the minimum purchase of salt that has been contracted for 2016. The minimum amount is 75%.

Mr. Spagnola analyzed the freezing rain storm from last Friday. For an event that started in the early morning and lasted a few hours, the cost of materials was \$4,000.00 for sand and salt.

The tractor at the transfer station that is used to mow the facility needs a new transmission. The fee to replace the transmission is \$2500 - \$2800. Awaiting board authorization.

Hwy. Sup't. Spagnola has entered into an agreement to have the fuel storage, gas and diesel tanks certified as required. The crew will do maintenance work. The fee is about \$1500.00 per year.

Hwy. Sup't. Spagnola will be meeting with Brian Scoralick with Dutchess County Soil and Water to discuss solutions to a culvert on Verbank Rd. The crew will be using the camera the village and town received through a joint grant endeavor to see the integrity of culverts. He expects that they will be doing a lot of drain work this year.

Hwy. Sup't. Spagnola proposed to the Board the necessity for a new excavator. The current one was purchased in 1996 and the town can possibly net \$15,000.00 on a trade in. Prices are being investigated and the cost would be about \$48,000.00. This will be small enough to use the existing trailer owned by the town.

Hwy. Sup't. Spagnola advised that the highway department is proceeding with work as though there will someday be road improvements. A program is being put in place for

maintenance and cleaning of the ditch lines. Milewood Rd is an example of a road with water coming off of the hill and filling the ditches with sediment and debris.

On a motion made by Councilman Turletes and seconded by Councilman Turletes the Board accepted the minutes of the February 10, 2016 minutes. All ayes were recorded.

Monthly reports were received from the Town Clerk, Justice Court, Building and recreation Departments.

Town Clerk Alex noted that she has advertised for the position of Recreation Director. Interviews will be held in April and an appointment is anticipated in May.

Tax Collections continue to run smoothly.

Councilman Turletes provided a Recreation update. Summer camp will be extended this year to a six week program with a slight increase in fees for the extension of time. The Recreation Commission has increased the amount of the Guertin Scholarship to \$1,000.00. Mr. McMillan continues to look at long range planning at the ball field. The lacrosse program is underway with three full divisions. A senior luncheon is scheduled for this Saturday where new programs and bus trips will be introduced.

Councilman De Bonis said the Zoning Board of Appeals approved an area variance on the property owned by Nicholas Galente. The Planning Board approved a site plan application from Dutchess Day School and an application by Route 82 Snd and Gravel. Several other agenda item applicants failed to appear.

On a motion made by Councilman Murphy and seconded by Councilman De Bonis the Town Board authorized the installation of a three prong electric upgrade and a pump system upgrade to the Town Park for improved circulation of the swimming area. The costs may not exceed the budgeted amount.

The vote was as follows:

Supervisor Ciferri: Aye
Councilman Turletes: Aye
Councilman Audia: Absent
Councilman De Bonis: Aye
Councilman Murphy: Aye

On a motion made by Councilman Turletes and seconded by Councilman De Bonis the Board paid the claims as presented. The vote was as follows:

Supervisor Ciferri: Aye
Councilman Turletes: Aye
Councilman Audia: Absent
Councilman De Bonis: Aye

Councilman Murphy: Aye

On a motion made by Councilman De Bonis and seconded by Councilman Turletes the meeting was closed at 9:45 PM. The vote was as follows:

Supervisor Ciferri: Aye

Councilman Turletes: Aye

Councilman Audia: Absent

Councilman De Bonis: Aye

Councilman Murphy: Aye

Mary Alex, Town Clerk